

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
March 19, 2019**

CALL TO ORDER

Chairman Yingling called the March 19, 2019 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Yingling stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Rick Smith
Rob Hess
Chad Leese

ALSO PRESENT:

Paul Cornell, Township Manager
Bryan Ziegler, Public Works Director
Lee Stinnett, Township Solicitor-Salzman & Hughes
Tom Wilson, K & W, Engineer
Jhane Kunkel, Park & Rec Director
Sharon Umberger, Recording Secretary

APPROVAL OF MEETING MINUTES:

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from March 5, 2019.** Mr. Rish seconded the motion. **Motion carried 5-0.**

TREASURER'S REPORT

Mr. Cornell presented invoices for payment consideration.

February	Revenue		
General Fund	\$184,731.03		
Fire Fund	6,167.14		
Street Light Fund	615.57		
Liquid Fuels Fund	38.55		
Reserve Fund	4,136.99		
Total	\$195,689.28		
February	Expense	03/19/19 Current Invoice	Invoices Due Before Meeting
General Fund	\$231,445.71	\$78,928.46	\$28,437.01
Fire Fund	12,842.00	1,065.00	
Street Light Fund	652.07		
Liquid Fuels Fund	770.98	8,311.97	
Reserve Fund	282.00		
Total	\$245,992.76	\$88,305.43	

Mr. Hess questioned why there was a check for \$8,298 returning unused 2018 State Aid. Mr. Cornell explained that a past employee cashed out their pension without taking the Municipal share. This created an overage in the Municipal Pension Account which needs to be used prior to State Aid. A Pension Audit was triggered due to this situation. The Township had taken proper actions, and will be eligible for State Aid in 2019.

Mr. Rish made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on March 19, 2019.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Correspondence:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

Reports:

Public Work Director:

Mr. Ziegler announced that Route 743 is now open and PENNDOT finished their project. A confined space training was conducted by Penn Prime this week with very knowledgeable trainer. Discussed that some sewer line right-of-ways have not been maintained and trees 2-3" in diameter have grown. Mr. Ziegler wants to clear 3.75 miles of right-of-ways. Public Works repaired 2 manholes. Mr. Smith asked whether current staff would be able to handle right-of-way project or need to outsource. Mr. Ziegler is still pricing out costs of renting equipment to determine next steps in process. Mr. Leese wondered whether the Sewer Authority was aware of the condition of the right-of-ways. Discussion continued and it was noted that there is a Management Agreement between the Township and the Municipal Authority so Public Works is authorized to back charge for their time involved with sewer projects.

Municipal Authority:

Paul Cornell reported working on 2020 Project with Right-of-Ways and Easements. Creating initial easement letters. March 25, 2019 there is a meeting with 2 Supervisors, 2, Municipal Authority, 2 Solicitors, 2 Engineers, Mr. Cornell and Mr. Stein to discuss Bidding and Inspection processes.

Manager's Report:

Paul Cornell submitted his report to the Supervisors. At the next meeting, April 2, 2019, signature cards will be signed for all current bank accounts to include Secretary/Treasurer as a signer.

Solicitor's Report:

Solicitor Lee Stinnett had no formal report.

Emergency Management:

Ron Johnson was not present. Paul Cornell reported that the resume was received for the position of Deputy EMA. Public Safety Advisory Council is being held Monday, March 25, 2019 at 7pm.

Park and Recreation:

Jhane Kunkel, Park and Recreation Director, presented her report to the Board including her goals. She has been receiving camp registrations, entries for the coloring contest and Bunny Breakfast. Mrs. Kunkel mentioned creating a 1400 foot park extension loop with the help of Public Works. Chairman Yingling requested that an action be presented at the next meeting for a vote.

Codes and Zoning Report:

Jackie Wilbern was not present but her report was provided to the Board.

Municipal Engineer's Report:

Tom Wilson had submitted his report to the Board. Chairman Yingling inquired whether any advance notice was given to Mr. Wilson's firm about closure of Route 743. No communication was received.

Grantville Volunteer Fire Company:

Wayne Isett reported that the spaghetti dinner went very well clearing \$1,736. It has only been one month since Fund Drive began received \$13,683. Sub sale started and would appreciate any help. Fire Company received the \$13,491.91 State Grant toward new fire truck. This year's GVFC banquet will be held at Paxtonia Fire Company. Mr. Smith thanked Mr. Isett for the GVFC financial report.

Unfinished Business:

VFW Picnic Grounds

Chairman Yingling stated that VFW picnic grounds discussions were proceeding. Tom Wilson was contacted to develop clear exhibits. Mr. Rish brought up a concern about the areas to be paved. Chairman Yingling asked that exhibits be dated in the final documents.

New Business:

Request appointment of Deputy EMA Coordinator

Mr. Hess made a motion to appoint Donn Gutshall as the Deputy EMA Coordinator. Mr. Rish seconded the motion. Motion carried 5-0.

Vacancy Public Safety Advisory Committee

Mr. Hess made a motion to appoint Larry McCarter to Public Safety Advisory Committee. Mr. Rish seconded the motion. Motion carried 5-0.

Approval to sign the 2018 Audit Report for DCED

Mr. Cornell provided a copy of the Audit Report for 2018. April 1, 2019 is the due date to file with the DCED. At the next BOS meeting, an Auditor from Boyer & Ritter will present their report. Mr. Rish made a motion to approve the 2018 Audit Report for signature and submission to DCED. Mr. Smith seconded the motion. Motion carried 5-0.

Approval to sell 1983 Windhamp Pay Loader/Fork Lift

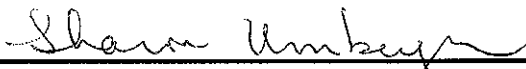
Mr. Ziegler described the reasons for selling the piece of equipment that has only been used 30 minutes in the last 18 months. Township was offered \$6,000 trade-in value with Roller purchase, estimated worth \$6,000-\$10,000. Mr. Ziegler suggested the use of an online auction site, Municibid with no reserve. Mr. Hess made a motion to approve listing the 1983 Windhamp Pay Loader/Fork Lift online with Municibid with no reserve. Mr. Smith seconded the motion. Motion carried 5-0.

Business from the Public:

No comments

Adjournment:

Mr. Rish made a motion was made to adjourn meeting. The meeting adjourned at 8:45 pm.



Sharon Umberger, Recording Secretary