

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
FEBRUARY 19, 2019**

**CALL TO ORDER**

Chairman Yingling called the February 19, 2019 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Yingling stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

Mike Yingling, Chairman  
George Rish, Vice-Chairman  
Rick Smith  
Rob Hess  
Chad Leese

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Lee Stinnett, Township Solicitor-Salzman & Hughes  
Tom Wilson, K & W, Engineer  
Bryan Ziegler, Public Works Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from February 5, 2019.** Mr. Smith seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented invoices for payment consideration.

January	Revenue		
General Fun	\$116,330.98		
Fire Fund	\$873.46		
Street Light Fund	\$277.80		
Liquid Fuels Fund	\$1,125.15		
Reserve Fund (Gaming)	\$0.00	<b>2/19/2019</b>	
	<b>\$118,607.39</b>		<b>Current</b>
January	Expense	Invoices	Invoices due Before Meeting
General Fund	\$168,867.33	\$41,257.99	\$1,410.61
Fire Fund	\$1,094.00	\$12,842.00	\$0.00
Street Light Fund	\$647.77	\$0.00	\$0.00
Liquid Fuels Fund	\$6,505.30	\$0.00	\$0.00
Reserve Fund (Gaming)	\$0.00	\$282.00	\$0.00
<b>Total</b>	<b>\$177,114.40</b>	<b>Total</b>	<b>\$54,381.99</b>
			<b>\$1,410.61</b>

Request to Transfer \$50,000.00 to General Fund from PLGIT  
Request to Transfer \$15,000.00 to Fire Fund from PLGIT

Mr. Rish made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on February 19, 2019.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Mr. Rish made a motion to **transfer \$50,000 from the PLGIT GF to General Fund.** Mr. Hess seconded the motion. **Motion carried 5-0.** Mr. Rish made a motion to **transfer \$15,000 from the PLGIT Fire Fund to the Fire Fund checking account.**

**Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

**Reports:**

**Public Work Director:**

Bryan Ziegler presented his report to the Board of Supervisors and shared that a Notice was received this morning from J.D. Eckman, Inc. that both lanes of traffic on a section of Route 743 will be closed beginning March 11, 2019 for approximately 2 weeks. Route 39 is the designated detour route. A call will be made to Penn Dot to follow up. Township Manager Paul Cornell has asked that the Hershey Distribution center be notified. Chairman Yingling suggested putting updates on the Township web page and Facebook page.

Mr. Ziegler announced the new roller was delivered and the chip spreader should arrive shortly.

**Municipal Authority:**

Paul Cornell reported working on GHD Task Order #8 updating the specifications for the sewer lines. Municipal Authority will be seeking a second engineering company to confirm current plans.

**Manager's Report:**

Paul Cornell reported that staff attended loss control training with Penn Prime, as well as, the State Police - Active shooter presentation.

**Solicitor's Report:**

Solicitor Lee Stinnett had no formal report.

**Emergency Management:**

Paul Cornell reported that the County Emergency Management Plan was discussed with Ron Johnson. Mr. Johnson will attend the Board of Supervisors Meeting in March.

**Park and Recreation:**

Paul Cornell reported that Jhane Kunkel has been working part-time to advertise upcoming programs: Photo contest and Bunny Breakfast.

**Codes and Zoning Report:**

Jackie Wilbern had presented her report to the Board and asked if there were any questions. Jackie mentioned there will be a Zoning Hearing Board Meeting Monday, February 25<sup>th</sup>.

**Municipal Engineer's Report:**

Tom Wilson had submitted his report to the Board.

**Grantville Volunteer Fire Company:**

Wayne Isett reported that a new flyer has gone out for the Fire Company Fund Drive. Fire Company was awarded \$13,491.91 Grant toward new fire truck. New 5-year lease was signed with the Grantville Post Office.

**Unfinished Business:**

**Request to hire Summer Program Director**

Mr. Smith made a motion recommend the hiring of Yvonne Sharrow for the East Hanover Township Summer Playground Program Director position at a rate of \$14.50/hour not to exceed \$3,360. Mr. Hess seconded.

**Motion carried 5-0.**

**VFW Picnic Grounds**

The Township has been involved in negotiations with the VFW for the exchange and sale of Real Property. A draft agreement has been developed.

**Public Comments:**

Tom Leonard and Seth Markowitz, Representatives for the East Hanover Baseball Softball Association, expressed support and appreciation to the Township. Discussion continued about current VFW grounds and expectations. The Association had a ten-year operating lease with the VFW with an annual payment of \$1.

Jeff Neely suggested notifying Lower Dauphin School Board regarding future plans. Discussed Master Trail Plan as possibly going thru VFW grounds.

Glen Hoffer from VFW noted that no payment received from Lower Dauphin Baseball Softball Association for past 2 years. Current VFW commander expressed support for a positive vote noting continued financial stability for support of Iraq/Afghanistan veterans.

Chairman Yingling called for an **Execution Session at 7:45pm** for legal guidance prior to any motions concerning the purchase. At 8:28pm Chairman Yingling called meeting to order. Mr. Leese made a **motion to authorize the Chairman of the Board of Supervisors to finalize the agreement of the sale with the VFW subject to solicitor's review and adoption of resolution or ordinance.** The Chairman polled each Supervisor for their vote. **The motion passed 5-0.**

**Mr. Rish left the meeting at 8:30 pm.**

**New Business:**

**Request to Hire a Park and Recreation Director**

Mr. Smith made a **motion to hire Jhane Kunkel as the Park and Recreation Director at a salary of \$38,000 per year.** Mr. Hess seconded. **Motion passed 4-0.**

**Request for Purchase of Property Management Software**

Assistant Township Manager Wilbern described request for property management software and the maintenance agreement of \$1,850 per year to commence at 1 year anniversary. Mr. Leese made a motion to approve purchasing CSG Permit Manager in the amount of \$16,000. Mr. Hess seconded. **Motion carried 4-0.**

**Business from the Public;**

Jeff Neely brought up discussion of the fact that TMI may be ending June 1, 2019. This presents significant loss in economic revenue to the area considering they are the largest employer in the Lower Dauphin School District. Mr. Hess asked the Township Manager to look for previous TMI Resolutions about a year ago.

Township Manager Paul Cornell notified Board that the Visioning Meeting that was scheduled for Wednesday, February 20<sup>th</sup> will be postponed and moved to Tuesday, February 26, 2019 at 6pm.

**Adjournment:**

Mr. Hess made a motion was made to **adjourn meeting**. The meeting adjourned at 8:43 pm.



---

Sharon Umberger, Recording Secretary