

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
April 16, 2019**

**CALL TO ORDER**

Vice-Chairman Rish called the April 16, 2019 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Vice-Chairman Rish stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

George Rish, Vice-Chairman  
Chad Leese  
Rick Smith  
Rob Hess

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Bryan Ziegler, Public Works Director  
Isaac Wakefield, Township Solicitor-Salzman & Hughes  
Tom Wilson, K & W, Engineer  
Jhane Kunkel, Park & Rec Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Hess made a motion to **approve the Board of Supervisors meeting minutes from April 2, 2019**. Mr. Smith seconded the motion. Mr. Rish abstained since he was not present at the meeting. **Motion carried 3-0.**

**TREASURER'S REPORT**

Mr. Cornell presented invoices for payment consideration.

March	Revenue		
General Fund	\$108,955.07		
Fire Fund	10,044.26		
Street Light Fund	571.63		
Liquid Fuels Fund	312,485.18		
Reserve Fund	4,584.37		
<b>Total</b>	<b>\$436,640.51</b>		
March	Expense	04/16/19 Current Invoice	Invoices Due Before Meeting
General Fund	\$234,238.19	\$484,171.89	\$ 90,479.89
Fire Fund	1,523.76	1,065.00	0
Street Light Fund	697.33	0	0
Liquid Fuels Fund	9,566.81	238.80	0
Reserve Fund	0	\$427,040.00	14,877.96
Escrow Fund	0	0	17,944.19
<b>Total</b>	<b>\$246,026.09</b>	<b>\$912,515.69</b>	<b>\$123,302.04</b>

Mr. Smith questioned why there were 2 checks in the amount of \$427,040 in the current bills. It was explained that a Reserve Fund check was issued to the General Fund as a transfer of funds. The General Fund included in the 2019 budget a contribution expense to the EHT Municipal Authority. The General Fund check was issued to the EHT Municipal Authority. These entries were discussed with Township Auditor.

Mr. Hess made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on April 16, 2019.** Mr. Smith seconded the motion. **Motion carried 4-0.**

**Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

**PA State Police**

PA State Police Trooper, Corporal Shannon, made a report of incidents since January 2019 to present. There were 14 counts of criminal mischief (12 of 14 were at casino); 26 thefts (20 of 26 were at casino). It was asked whether there was an increase in incidents in last 24 months. Basically remained same, 90% of incidents were at the casino (voucher thefts). Commented that during snow storms, Sand Beach Road had several traffic incidents in last quarter. A written summary of his report was requested by the Board.

**Reports:**

**Public Work Director:**

Bryan Ziegler reported that they are starting crack sealing and it will be two weeks straight. It is second year for this process. It protects the road, extending life and it is a money saving process for the taxpayers. Golf Lane Project is projected to start in June waiting on DEP Permits.

**Municipal Authority:**

Paul Cornell reported that although the 2020 Project is suspended, but still receiving easement approvals from 13 of 26 residents survey work will continue. Glace Associates were asked to do a review of the project. Agreement will be coming to the Municipal Authority.

**Manager's Report:**

Paul Cornell provided the list of meetings attended and task and goals list.

**Solicitor's Report:**

Solicitor Isaac Wakefield had no formal report.

**Emergency Management:**

Ron Johnson was not present.

**Park and Recreation:**

Jhane Kunkel, Park and Recreation Director, presented her report to the Board. She included a memo related to tree removals in the Park to be completed by Public Works. Estimated to be half day job. Interviews and offers being made to staff for the Summer Camp. A trip is planned to Ski Roundtop on 7/10. Bus scheduled for the event. Fisher House wiring updated. EH Eagles Disc Golf looking to schedule regular weeknights to meet. Jhane attended GVFC Appreciation Day. Two bands have been booked for Concert in the Park. Three baseball organizations are using fields, four days per week. After a discussion, Supervisors decided that solicitor and Penn Prime should review our baseball rental contracts.

**Codes and Zoning Report:**

Jackie Wilbern was not present but her report was provided to the Board.

**Municipal Engineer's Report:**

Tom Wilson had submitted his report to the Board, there were no questions.

**Grantville Volunteer Fire Company:**

Wayne Isett reported that the GVFC Appreciation had 99 people attend. A 70 year award was given to Paul Sandy Sr. at the event recognizing Paul and his entire family support to the Fire Company. Mr. Rish was given a ten year award by Mr. Isett at the meeting. Thanked Board for the \$14,877 check to Centric Bank toward the Fire Engine. Announced four bands booked for the Carnival: Honey Pump, Luv Gods, Pentagon, and Mud Flaps. Pleased that GVFC has received \$16,250 in April for the 2019 Fundraising Campaign, which exceeds annual amount received last year.

**Unfinished Business:**

**Request to Award 2019 Paving Bid and Contract**

Mr. Ziegler presented the low bidder pricing (only 1 Bid) for the 2019 Paving Program: \$30,555 Dorlee Court, Shirk Lane (Base) \$14,279, Shirks Lane (Wearing) \$7,680 for a total bid of \$52,514. This is only the cost of the materials. Mr. Leese made a **motion to table discussion on the paving bid and contract**. Mr. Hess seconded the motion. **Motion carried 4-0.**

**Discussion regarding Deed of Dedication for Shirk Cul-de-sac**

Shirk Lane is a dedicated Township Road to the point of the stone cul-de-sac. Area is used by the Public Works Department to turn trucks around with plowing but it is a private road. The owner is willing to dedicate this cul-de-sac if the Township agrees to pave this area. The owner has completed the engineering necessary for the Township to accept this area in dedication. The discussion continued with reason for considering the cost of paving at this time. Mr. Hess made a motion to proceed with the deed of dedication to be considered at a future Board of Supervisors meeting. Mr. Rish seconded the motion. **Motion carried 3-1.** Mr. Leese opposed the motion.

**Return to Award 2019 Paving Bid and Contract**

Mr. Leese made a **motion to accept and approve 2019 Paving Bid (Unit Price Contract) and award contract as is \$30,555 Dorlee Court, Shirk Lane (Base) \$14,279, Shirks Lane (Wearing) \$7,680 for a total bid of \$52,514 dependent on receiving performance bond.** Mr. Hess seconded the motion. **Motion carried 4-0.**

**New Business:**

**Request to Bid Oil for Oil and Chip Work**

Mr Ziegler requested to acquire bids for the 22,500 gallons of the E-3M oil which is applied to roads that are oil and chipped this year. No one bid on this oil through Cog this year. Mr. Leese made a **motion to authorize the bid for 22,500 gallons of E-3M oil for the 2019 Oil and Chip Work.** Mr. Hess seconded the motion. **Motion carried 4-0.**

**Request to make budgeted payment to the Municipal Authority for the 2020 Sewer Project financing**

Mr. Hess made a **motion to authorize the payment of \$427,040 to the Municipal Authority for the 2020 Sewer project from account #1-429-38.** Mr. Smith seconded the motion. **Motion carried 4-0.**

Mr. Cornell commented on a memo to discuss hiring of a full-time Park Maintenance/Public Works Person. Discussion continued regarding evaluation of the position over next few weeks. Planned a Spring Road Tour on Thursday, May 9<sup>th</sup> from 2-4pm to view work needed on roads, VFW picnic grounds and Park.

VFW Property Due Diligence was discussed. Jhane Kunkel and Bryan Ziegler met with VFW to walk thru to get property ready for operation. There are at least 2 sinks not tied into septic system. Talking to Lee Stinnett, recommendations for needed inspections: 1) Light-Heigel regarding code compliance, SpencerSEO for the on-lot system, PA Dept of Health for kitchen/food compliance and Penn Prime for confirmation of insurance coverage.

**Business from the Public:**

**No comments**

**Adjournment:**

Mr. Hess made a motion was made to **adjourn meeting**. The meeting adjourned at 8:05 pm.



---

Sharon Umberger, Recording Secretary