

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
FEBRUARY 5, 2019**

**CALL TO ORDER**

Chairman Yingling called the February 5, 2019 Regular Meeting of the Board of Supervisors to order at 7:01 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. (An Executive Session was held at 6:00 pm until 6:50 pm prior to the meeting to discuss possible litigation and personnel matters.)

Chairman Yingling stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

Mike Yingling, Chairman  
George Rish, Vice-Chairman  
Rick Smith  
Rob Hess  
Chad Leese

**ALSO PRESENT:**

Paul Cornell, Township Manager  
Jackie Wilbern, Assistant Township Manager  
Lee Stinnett, Township Solicitor-Salzman & Hughes  
Bryan Ziegler, Public Works Director  
Sharon Umberger, Recording Secretary

**APPROVAL OF MEETING MINUTES:**

Mr. Hess made a motion to **approve the Board of Supervisor's meeting minutes from January 15, 2019.** Mr. Rish seconded the motion. **Motion carried 5-0.**

**TREASURER'S REPORT**

Mr. Cornell presented invoices for payment consideration.

	Invoices due Before Meeting	Current Invoices
General Fund	\$99,308.25	\$114,322.46
Street Light Fund	\$0	\$652.07
Liquid Fuels Fund	\$1,850.31	\$770.98
Total	\$101,158.66	\$115,745.51

Mr. Rish made a motion to **approve the bills as paid prior to the meeting and to pay the bills as presented on February 5, 2019.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Mr. Rish made a motion to **transfer \$75,000 from the PLGIT GF to General Fund.** Mr. Hess seconded the motion. **Motion carried 5-0.**

**Correspondence:**

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

**Reports:**

**Grantville Fire Company:**

Chief Saul Schmolitz stated they had 15 calls in January with 8 being in the township. He spoke about trainings, which amounted to 109 hours. Described training with Ono Fire Company. In 2018, total calls were 267 with responding personnel 1,542 an average 6 members per call. He broke down the total calls by 8 groups. Chairman Yingling inquired about the inspections of the fire hydrants in the township. Mr. Cornell will provide BOS minutes which show that the Township agreed to do the install and the fire company provide the repairs/ maintenance. Chairman Yingling asked for an update on the incident on I-81 the preceding day. West Hanover was out for lighting purposes. Another incident happened on I-81 today.

**Emergency Management:**

Mr. Johnson was not present and no new updates were provided. Mr. Cornell will reach out to Mr. Johnson and have an update for the next meeting.

**Fort Indiantown Gap:**

Mr. Weisnicht talked about being in training mode in next few weeks. Demolition training on the 10<sup>th</sup> and he appreciates everyone's tolerance with this training and the busy teleport. Military construction to start soon.

**Unfinished Business:**

**Consideration of Stipulation BNG vs Dauphin County**

Mr. Stinnett stated that the real estate tax assessment appeal has been finalized with valuation being fair/reasonable. Township last to execute stipulation. Mr. Smith made a motion to **authorize the Stipulation-BNG vs Dauphin county where East Hanover Township refund for tax years 2016 \$205.45; 2017 \$243.97; and 2018 \$271.19.** Mr. Hess seconded motion. **Motion carried 5-0.**

**Request to Bid paving of Dorlee Court**

Mr. Ziegler followed up from last meeting with where funds would come from this year. Devonshire Heights road would be able to be prolonged another year. **Mr. Hess made a motion to approve obtaining bidding for paving Dorlee Court.** Mr. Smith seconded. **Motion carried 5-0.**

**Request authorization to advertise Taxpayer Bill of Rights**

Mr. Stinnett described process to have in place if taxpayer appeals bill, reviewed taxpayer appeal processes in place. Mr. Hess made a motion to **authorize advertisement of the Taxpayer Bill of Rights Ordinance.** Mr. Rish seconded. **Motion carried 5-0.**

**New Business:**

**Request to reallocate 2016 Gaming Grant Funds**

Township Manager Cornell received notice from Dauphin County that the 2016 Gaming Grant has \$14,877.96 in unspent funds. Mr. Hess made a motion to **reallocate of Gaming Funds previously allocated to fire house debt to engine debt.** Mr. Rish seconded the motion. **Motion carried 5-0.**

**Request to approve and execute new Bridge Bundling Agreement**

Mr. Cornell received an updated agreement and discussion ensued. Mr. Smith made a motion to **approve and execute agreement with Dauphin County with Bridge Bundling and notify West Hanover Township that agreement has been executed.** Mr. Rish seconded. **Motion carried 5-0.**

**Request for Waiver for Submission of Subdivision Plan**

Assistant Township Manager Wilbern presented Wohlfarth subdivision request for Board of Supervisors waiver from SALDO article 3. Only 4 acres fall within East Hanover Township, with the remaining 12 acres in South Hanover Township. Discussion whether ensued regarding the proposed use of the 4 acre plot. Mr. Hess

made the motion to grant waiver from SALDO article 3 Plan Processing Procedures. Mr. Leese seconded. **Motion carried 5-0.**

**Request for Purchase of Property Management Software**

Assistant Township Manager Wilbern described request for property management software for On Lot Disposal System. Software designed for smaller municipalities. Chairman Yingling asked whether there is a ceiling on the escalation of yearly maintenance costs over a period time possibly using CPI. Mr. Stinnett stated it would be helpful with Right to Know requests for permit information. Mr. Hess made a motion **for solicitor to review contract purchase and for Jackie to negotiate cap on maintenance fees over next 5 years.** Mr. Leese seconded. **Motion carried 5-0.**

**Request to hire Summer Program Director**

It was decided after discussion to table decision until next Board of Supervisors Meeting. Mr. Smith made a motion to discuss in 2 weeks. Mr. Hess seconded. **Motion carried 5-0.**

**Request to designate the Township Pension CAO**

Township Manager Cornell conveyed recommendation after the 5 year Township pension plan audit, was to a designate a CAO designating a position title, not name of an individual. Mr. Smith moved that we adopt Resolution 2019-07 to designate Pension Plan CAO the position of Secretary/Treasurer. Mr. Hess seconded. **Motion carried 5-0.**

**Request for Pumping Exemption 2530 Sand Beach Road**

Mr. Hess made a motion **approving extension to 01/06/22 for 2530 Sand Beach Road.** Mr. Smith seconded. **Motion carried 5-0.**

**Request to Authorize Printing of the Directory**

PDF copy sent last week for review by Board of Supervisors. Chairman Yingling noted that group photo pictures of the boards were missing. In the future when have more time will try to get pictures will be put into the Directory. Mr. Rish motioned to authorize printing and distribution of the Directory. Mr. Hess seconded. **Motion carried 5-0.**

**Business from the Public;**

Chief Schmolitz updated Board on the status of the I-81 accident of December. February 19, 2019 is the first hearing.

Andy Stein stated an RFP for new banking money management options will be looked into and Mr. Stinnett offered a form to utilize.

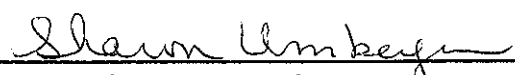
Chairman Yingling requested from Mr. Stinnett an update on the Status of the Preserve at Bow Creek at next meeting.

Chairman Yingling asked Assistant Township Manager Wilbern if there is a vehicle to explain protocols relating to zoning requests.

Township Manager Cornell discussed PSATS conference dates. Asked the Board to please circle dates and return by next meeting.

**Adjournment:**

Mr. Rish made a motion was made to **adjourn meeting.** The meeting adjourned at 7:55 pm.

  
\_\_\_\_\_  
**Sharon Umberger, Recording Secretary**