

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
NOVEMBER 7, 2018**

CALL TO ORDER

Mr. Yingling called the November 7, 2018 Regular Meeting of the Board of Supervisors to order at 7:00 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA. He stated the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS

Michael Yingling, Chairman
George Rish, Vice Chairman
Rick Smith
Rob Hess
Chad Leese

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Bryan Ziegler, Public Works Director
Isaac Wakefield, Township Solicitor-Salzman & Hughes
Julie Echterling, Recorder

APPROVAL OF MEETING MINUTES:

Mr. Hess made a motion to **approve the Board of Supervisor's meeting minutes from October 16, 2018.** Mr. Smith seconded the motion. **Motion carried 5-0.**

TREASURER'S REPORT

Mr. Smith made a motion to **pay the bills as presented through November 7, 2018.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Expenditures	
General Fund	\$134,720.64
Streetlight Fund	\$506.70
Liquid Fuels Fund	\$9,324.97
Total Expenditures	\$144,552.35

CORRESPONDENCE:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

REPORTS:

Grantville Fire Company:

Assistant Chief Saul Schmolitz stated they responded to 26 calls in October with 16 of them being in the Township. He spoke about their training, parades, events and their BBQ Chicken and Ribs event they had in October. Mr. Yingling ask about the accident on Saturday at Sand Beach Road. Chief Schmolitz has pictures and can forward them to Mr. Cornell. He spoke about this not being the first accident there and believes the larger stop sign needs to be placed there by PennDOT.

Emergency Management:

Mr. Johnson was not present and no new updates were provided. Mr. Cornell will reach out to Mr. Johnson and have an update at the next meeting.

Fort Indiantown Gap:

Mr. Weisnicht was not present and an update wasn't provided.

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UNFINISHED BUSINESS:

Umberger Subdivision – Acceptance of Time Extension:

Mr. Leese made a motion to **accept a time extension granted by the developer for the Don and Cindy Umberger Subdivision plan until February 22, 2019.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Act 172, Volunteer Fire Fighter Tax Credit:

Mr. Cornell noted the Volunteer Fire Fighter Tax Credit has been discussed with the Board. Mr. Wakefield stated a lot of work has gone into this document. There is a resolution and an ordinance. The resolution provides flexibility so it can be changed/amended in the future. Discussion ensued.

Mr. Smith made a motion **authorizing the advertisement and scheduling of a hearing for Act 172 Volunteer Firefighters Tax Credit.** Mr. Rish seconded the motion. **Motion carried 5-0.**

NEW BUSINESS:

2019 Humane Society Agreement:

Mr. Cornell discuss the 2019 agreement with the Humane Society for stray dogs and cats. There was no increase however they limit the number of pit bulls that can be dropped off at their facility. The Board discussed the terms of the contract including the fees, history of the Township drop-offs, initial payment and the pickup service option.

Mr. Rish made a motion to **approve the 2019 Humane Society Agreement as proposed and chose the no pickup service and no Animal Rescue options for the contract.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Hiring Secretary Treasurer – Sharon Umberger:

Mr. Cornell proposed hiring Sharon Umberger to the Secretary Treasurer position at a salaried rate of \$50,000 conditional upon her ability to be bonded. He spoke about the interview process. He stated Mrs. Umberger requested she be permitted to begin health insurance early on January 1, 2019. Discussion ensued.

Mr. Smith made a motion to **hire Sharon Umberger as the Secretary Treasurer starting before the end of November at a rate of \$50,000 salaried per year with health insurance beginning January 1, 2019 conditioned upon her ability to be bonded.** Mr. Hess seconded the motion. **Motion carried 5-0.**

Purchase of Landscape Rake:

Mr. Zeigler discussed purchasing a Bobcat landscape rake and trading the Bobcat finish mower to help with the purchase. He discussed how it would help eliminate 90% of the hand raking that they do. He stated price would be \$4,900.36 with the trade-in. The Board asked about a warranty and asked him if the warranty could be included in the price purchase price.

Mr. Hess made a motion to **authorize Mr. Zeigler to purchase the Bobcat landscape rake for \$4,900.36 and authorized him to ask for a warranty.** Mr. Smith second did the motion. **Motion carried 5-0.**

Township Staff Luncheon:

Mr. Hess made a motion to **authorize the holiday luncheon for Staff/Supervisors to be held on Thursday of December 13th at 11:30 am with a cost of \$400 to be paid to Premier Caterers and \$30 to \$50 to Costco.** Mr. Smith second the motion. **Motion carried 5-0.**

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OLDS Extension for Pumping Requests:

Mr. Hess has made a motion **authorizing a three-year extension from pumping for property owner at 110 Brooksmill Road until September 12, 2024.** Mr. Smith second the motion. **Motion carried 5-0.**

Mr. Hess has made a motion **authorizing a three-year extension from pumping for property owner at 8125 Moyer Road until October 3, 2024.** Mr. Smith second the motion. **Motion carried 5-0.**

BUSINESS FROM THE PUBLIC:

Mr. Epenshade, 138 Ridge Road, complimented and thanked Public Works for the job they did cutting the grass. He also complimented their work on Carlson Road.

Mr. Cornell asked the Board for approval to send out the Winter Newsletter. Mr. Smith made a motion to **authorize the printing and distribution of the Winter Newsletter.** Mr. Hess seconded the motion. **Motion carried 5-0.**

2019 BUDGET REVIEW AND SELECTION OF HEARING DATE:

Mr. Cornell discuss the 2019 budget. He stated it includes modifications and detailed exhibits for the capital items being requested. His goal tonight is to give a quick overview and pick a hearing date. They made changes to the general fund based on the Board request to trim. There is still a \$376,118 short fall. Capital items amounted to \$760,273. The Fire Fund includes an increase insurance cost which is more than \$3,000 the estimate provided. He will be checking with the carrier. Workers compensation costs are going up \$5,500 from last year. Liquid Fuel fund includes the changes discussed with the Board. The Board set the budget hearing for November 14th at 6pm.

Mr. Andy Stein spoke about the budget process with matching revenue and expenses. He spoke about the retainer agreement with Salzman and Hughes that needs to be addressed which will help them adjust the fees in the general fund. He spoke about the grant presentation being held next week and encourage the Board to attend though it is not necessary. He and Mr. Cornell can go through the grant presentation at the budget meeting next week. They are waiting to receive the County's questions and will incorporate answers into the presentation

ADJOURNMENT:

Mr. Rish made a motion to adjourn the meeting at 7:56 pm.

SUBMITTED BY:

Julie Echterling

Julie Echterling, Recorder