

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
SPECIAL JOINT MEETING WITH THE BOARD OF SUPERVISORS
Minutes**

July 14, 2020

The Special Joint Meeting with the East Hanover Board of Supervisors and the East Hanover Township Municipal Authority was held on Tuesday, July 14, 2020, at 6:02 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Mike Webb, and Alphonse Lepore. Dave Craig arrived at the meeting at 6:16 p.m. Rich Gold was absent. Also in attendance were: Board Supervisors George Rish, Chad Leese and Greg Ciraula; Lee Stinnett, of Salzmann Hughes, Solicitor; Melissa Tomich Smith, of GHD, Engineer; Andy Stein, Consultant, Stein Consulting; Curt Cassel, WWTP Operator, and Paul Cornell, Township Manager. Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. Please note the Public Comment Guidelines of Decorum require all individuals wishing to make public comment need to do so by providing your full name and address for the record.

Public Input: No public input at this time.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Mike Webb to approve the minutes of the June 9, 2020, regular meeting as presented. The motion carried with a 3-0 vote.

Secretary's Report and Communications: Mike Webb discussed the letter from DEP Notice of NPDES Permit in a timely fashion, that is due January 1, 2021.

Treasurer's Report: Alphonse Lepore presented the June 2020 Treasurer's Report to the Board. Mike Webb made a motion, seconded by Rick Hoover, to ratify the bills paid, approve payments of the bills presented, and to accept the Treasurer's Report for June, 2020, as presented, subject to audit. The motion unanimously carried with a 3-0 vote.

June Treasurer's Report	
Receipts Sewer Fund	\$ 112,102.98
Expenditures Sewer Fund	\$ (48,196.10)
Total Funds Available	\$ 63,906.88
June transferred \$26,666 to 2020 Project	

East Hanover Township Municipal Authority
Special Joint Meeting with the Board of Supervisors
July 14, 2020

Invoices Paid (6/9/20-7/10/20)	\$ 127,719.54
Current invoices to be paid	<u>\$ 44,266.48</u>
Total Invoices for Approval	\$ 171,986.02

Plant Operator's Report: Curt Cassel presented his report to the Board and stated the NPDES Permit has been met, and there have been some repairs and replacements as per notes stated on the report.

Bryan Ziegler reported that the mowing of the rights-of-way will take place on schedule in August.

Committee Report: Andy Stein reported a memo had been sent to the Board regarding the finances. It is anticipated that it will be 36-months until the Municipal Authority is back on construction and, assuming the income remains the same, the Authority should have \$2,950,000 when it is needed for the project.

Engineer's Report - GHD: Melissa Tomich Smith presented her report to the Board as follows:

Task Order #1 - Annual Retainer:

Retainer services cover attendance at the monthly meetings, the Engineer's Report, review of the Annual Wastewater Management Reports, and review of the draft budget.

Task Order #9 - NPDES Renewal:

GHD will submit the Application package after the sampling is complete. Melissa stated, as per the report Task Order #9, the NPDES renewal is put together, and Curt has done the sampling. It is hoped to submit the Renewal early before the DEP deadline.

Potential Task Order #10 - Sludge Hauling Contract:

On June 24, the Township Manager requested a Task Order to prepare a project manual to bid out sludge pumping, and hauling services. GHD is currently preparing this document. Melissa stated the Task Order #10 for sludge hauling would go out on Penn Bid.

Potential Task Order #11 - Sludge Pumping Piping at WWTP:

On June 24, the Township Manager requested that GHD take a look at the sludge piping at the WWTP to see if it can be reconfigured. Howard Butler is going to review

East Hanover Township Municipal Authority
Special Joint Meeting with the Board of Supervisors
July 14, 2020

the plans, and meet Township Staff onsite. If the Township wishes to proceed, GHD will coordinate the scope with Paul, and provide a Task Order to prepare a sketch for the Township to do the work in-house, or obtain quotes. It was noted that on Task Order #11, regarding the sludge pumping, I-81 rest steps construction observations are done.

Developers:

I-81 Rest Stations: GHD provided construction observation on June 8, and finalized the paperwork on June 9. The I-81 rest stops construction observations are done.

Texas Eastern: GHD started to provide initial information to Texas Eastern, and then received an email on June 15, indicating that it is not feasible to pursue utilizing the public sanitary sewer system. GHD sent an email asking why they now consider tying in not feasible? Their response is attached. Texas Eastern is looking at a different approach. They may haul their waste off site. Mike Webb had a question on the pipe that is being eroded, what is the status? Paul Cornell reported that this was sent to HRG, and he will follow up with Aaron Moyer, and report the status to both Boards.

(David Craig arrived at the meeting at 6:16 p.m.)

Solicitor's Report : Lee Stinnett had no report at this time.

Manager's Report: Paul Cornell stated that as per the Manager's Report, authorization to advertise for the bid for the Sludge Hauling, Alphonse Lepore made a motion, seconded by Dave Craig to Authorize the bid for the Sludge Hauling. The motion carried with a 4-0 vote. GHD will perform Task Order #10, and will go out on Penn Bid.

Bryan Ziegler, Public Works Director, should be credited with finding the electrical problem, and assisting Doug in replacing the pump in the pump station, and the electrical connection. Manager Paul Cornell authorized an electrician to be brought out to move the wiring box from inside the pump pit wall to the outside of the pit to facilitate rewiring in the future.

Manager Paul Cornell has asked GHD to look at moving the overhead pipe for filling the sludge hauling trucks to ground level. This is still under review, and will be reported back to the Board at the next meeting.

Unfinished Business:

- **Report from Max Stoner, Glace Associates regarding Sewer Study:**
The Report from Max Stoner, Glace Associates was discussed regarding the

East Hanover Township Municipal Authority
Special Joint Meeting with the Board of Supervisors
July 14, 2020

Sewer Study reviewing the process starting with the SEO Report of only two malfunctions in the Manada Oaks area.

Max Stoner is looking at how many lots have alternate sites, and if that is possible. Max will also review the reports from the pumpers. There may be a need to look at the plot plans to see how many have designated replacement septic sites.

Part of the 537 update is to look at options, one is to look at possibly staying on lot.

Max Stoner will be looking at the soils, which are not great, and have not changed.

He will be getting all input internally, and then there will be a Public Hearing generally at a Township Public meeting. The information must be available for review in the Township Building, and possibly on line. A 30-day comment period will be provided from the public. The Township Planning Commission, and the Dauphin County Planning Commission have 60-days for review and comment. The Deadline for the Submission is April of 2022.

The Township Board of Supervisors must be the ones to take action. It is a Township exercise. The Public Meetings are 60 or 30-days before the submission to DEP. The final report will be reviewed, and agreed to, before being submitted to DEP. There needs to be time to address comments from the two planning commissions.

Max Stoner was asked to wrap the amendments up by the end of 2021 prepared, and then the Supervisors can schedule the public hearings in early 2022, with the target of submission by April 2022.

Dave Craig requested that Max put together task dates, or milestones to look at the time line. Also, to consider the real constraints of design, the construction, and to please put it into a Gantt Chart, or time line including the OLDS Study Work.

New Business:

- A discussion was held regarding the cleaning of the Building and the cost of \$150.00 each cleaning. Lee says that we have the ability to continue the Zoom Meetings as long as the Governor's emergency declaration is in place. Next

East Hanover Township Municipal Authority
Special Joint Meeting with the Board of Supervisors
July 14, 2020

meeting will be a Zoom Meeting, and the next meeting will follow-up with discussion on meetings in person, or Zoom.

An Executive Session to discuss the performance of the Consultants will be held next month.

Adjournment: Mike Webb made a motion to adjourn the meeting. The meeting adjourned at 7:30 p.m.

Frances Peck, Recording Secretary