

East Hanover Township Municipal Authority
Regular Meeting
May 8, 2018

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes
May 8, 2018**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, May 8, 2018, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, Rich Gold, and Alphonse Lepore. Also, in attendance: Isaac Wakefield, Esquire, of Salzmann Hughes, Solicitor; Howard Butler of GHD, Engineer; Andy Stein, Consultant, Stein Consulting; Curt Cassel, WWTP Operator; Jackie Wilbern, Assistant Township Manager, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Alphonse Lepore had a correction to the minutes stating that Lee Stinnett had no report last month as he came in later to the meeting and should be listed. Alphonse Lepore made a motion to approve the April 10, 2018, regular meeting as corrected. Mike Webb seconded the motion, and the motion carried with a 5-0 vote.

Secretary's Report and Communications: No report at this time.

Treasurer's Report: Smittie Brown presented the Treasurer's Report for April 2018. Discussion ensued regarding listing cash available and the 2020 Project. Alphonse Lepore made a motion to approve the Treasurer's Report for April 2018, to ratify the bills paid, and approve payments of the bills presented. Rich Gold seconded the motion and the motion carried with a 5-0 vote.

| | |
|-------------------------|---------------|
| Receipts Sewer Fund | \$ 190,956.44 |
| Expenditures Sewer Fund | \$ 40,934.11 |
| Total Funds Available | \$ 518,139.53 |

Plant Operator's Report: Curt Cassel presented the report that had been sent out to the Board and asked if there were any questions?

East Hanover Township Municipal Authority
Regular Meeting
May 8, 2018

Committee Report: Andy Stein discussed the cash flow from the operations standpoint and how the standing is for the funding for the project. Also, discussion on the line of credit and project costs and construction loan. Another issue discussed, in July or August, it would be appropriate to take a look into the long-term cash flows and financing of the project. Andy stated he would like to have this worked out prior to the budget at the end of the year. He and Lee Stinnett have been negotiating a fixed fee for the project.

Engineer's Report - Howard Butler presented his report as follows:

Task Order #4 - Manada Oaks Force Main Siting Study:

No updates for this project. We are awaiting final comments/corrections to finalize the study for record.

Task Order #5 - WWTP Rerate:

The Rerate was granted by DEP on April 19 for the full organic loading requested of 794 lbs./day of BODs. Activity this period was for reviewing the issued permit for details associated with the rerate request.

Task Order #7 - Standard Specifications:

Time for this period was spent reviewing the grease trap requirements for conformance with Township requirements and compiling a final electronic set for review.

Manada Oaks Sanitary Sewer Extension:

The wetland report is nearing completion, pending some final exhibits based on ultimate pump station locations. We are proceeding with the layouts as discussed during the last workshop session. We are concentrating on sewer depths to allow us to generate sketch plans of the pump stations and initial selection of pump horsepower, which will feed into the electrical design.

Developers:

- **Sheetz** - GHD has continued with the inspection of the installation of the force main for the Sheetz connection. The force main and gravity sewer are installed and the facilities have passed the required testing.
- **252 Bow Creek Road** - RJ Fisher Proposed 92 rooms - 23 EDUs. A recommendation for the Authority regarding the capacity of the sewers will be presented at the Monthly Meeting.

The update on the Plant Recertification and the 2020 Project was covered in his report.

East Hanover Township Municipal Authority
Regular Meeting
May 8, 2018

Solicitor's Report : There was no report at this time.

Manager's Report:

Jackie Wilbern discussed the update on the phone calls for basement fixtures were updated April 27, 2018. The Collection Report in the Board's packet is dated May 8, 2018. There is no update on the audit work. Rick Hoover asked if the 43 basement fixtures are still reasonable at this time? Howard Butler said he will meet with Paul Cornell so they can take a harder look at the basement fixtures issue. Rick Hoover stated for Jackie Wilbern to make a note to invite the auditors to meet with the Board at the next meeting, to give the Board an opportunity to look at their Audit Report before the meeting.

Unfinished Business: No unfinished business at this time.

New Business: No new business at this time.

Adjournment: Mike Webb made a motion, to adjourn the meeting. Alphonse Lepore seconded the motion and the motion unanimously carried with a 5-0 vote. The meeting adjourned at 6:50 p.m. The next meeting will be held on June 12, 2018, at 7:00 p.m.


Frances Peck, Recording Secretary