

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes
April 10, 2018**

The Regular Meeting for the East Hanover Township Municipal Authority was held on Tuesday, April 10, 2018, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Vice-Chairman Rich Gold called the meeting to order with a roll call of members. Members present: Smittie Brown, Mike Webb, Rich Gold, and Alphonse Lepore, with Rick Hoover being absent. Also in attendance were: Howard Butler of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; Jackie Wilbern, Assistant Township Manager, and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Mike Webb to approve the March 13, 2018, regular meeting minutes as presented. The motion carried with a 4-0 vote.

Secretary's Report and Communications: No report at this time.

Treasurer's Report: Smittie Brown presented the Treasurer's Report for March 2018. Alphonse Lepore made a motion, seconded by Mike Webb, to ratify the bills paid, approve payments of the bills presented, and to accept the Treasurer's Report for March 2018, as presented, subject to audit. The motion unanimously carried with a 4-0 vote.

Receipts Sewer Fund	\$ 3,552.50
Expenditures Sewer Fund	\$ 75,058.42
Total Funds Available	\$371,629.25

Plant Operator's Report: Curt Cassel presented the report that had been sent out, and asked if there were any questions. Paul Cornell reported that the Public Works Director asked for a breakdown of Curt's time, to see if he could make time to take uniform samples at the same time? Curt said they run a batch reactor and it shifts six to seven minutes everyday. After discussion, Paul stated the Public Works Director would like to know when Curt would be available to attend the mandatory trainee meeting? Curt stated that Tuesdays and Thursdays were best for them. Paul said he would make sure they were aware of that to make sure they can schedule it on a Tuesday, or

East Hanover Township Municipal Authority
Regular Meeting
April 10, 2018

Thursday.

Committee Report: Paul Cornell gave the report for Andy Stein, and reported that he is looking and monitoring the interest rates, and will be working with the bank. He has already met with Fulton Bank, and will probably be meeting with Centrix Bank in the next two weeks. They are waiting to see what the interest rates will be.

Engineer's Report - GHD: Howard Butler presented the Engineer's Report.

Task Order #1 - Annual Retainer/Annual Wasteload Management Report:

Retainer services cover attendance at the monthly meetings, the engineers report, review of the annual Wastewater Management Reports, and review of the draft budget. The final Chapter 94 report was submitted on March 28, to DEP.

Task Order #4 - Manada Oaks Force Main Siting Study:

The additional time for the other alternatives (1B, 5, and 6) considered is represented in the current invoice. GHD is working on the final report for the alternatives to summarize the alternatives examined and the final decision recommended by GHD. Time spent during the prior month was for internal review of the draft document released by EHTMA.

Task Order #5 - WWTP Rerate:

GHD has submitted the entire rerate package to DEP. The permit was logged in by DEP on Wednesday, November 22, and appeared in the PA Bulletin for comment on December 9. Their completeness review was finished on December 1, with a target date for completion of the Technical Review of April 4, 2018. No activity by GHD this period.

Task Order #7 - Standard Specifications:

We have continued work on the standard specifications, including generating standard details and identifying portions of the township standards to keep and others to discard. Draft specifications are ready for review with EHTMA staff. Electronic copies will be sent to the Board members of the review.

Manada Oaks Sanitary Sewer Extension:

GHD presented the preliminary summary of last month's Authority meeting. Work for the prior period included preliminary site selection for the pump stations, updating the list of parcels to be served, and the possible parcels on the fringes of the service area, and conducting the wetlands investigation along the selected route for the gravity sewers and forcemain.

East Hanover Township Municipal Authority
Regular Meeting

Developers:

- Talley Petroleum - Photos of the connection at the grinder pump station were received and will be turned over to the Authority for record. Item closed.
- Sheetz - GHD has been inspecting the installation of the gravity sewer and forcemain for the Sheetz connection overnight per the PennDOT direction for the work.
- 252 Bow Creek Road - RJ Fisher Proposed 92 rooms - 23 EDUs. The developer has submitted the planning module and is aware of the hold on EDUs. No update.

Solicitor's Report : Due to Lee Stinnett's absence, there was no report.

Manager's Report: Paul Cornell discussed the Accounts Receivable Report and brought the Board up-to-date with O & B LLC. Paul stated through phone calls there are two more to be added to the list since the last meeting. On the Audit, the auditors have almost completed their work, with one item needing to be completed, they are waiting for one confirmation. Line systems have been an ongoing issue for him as to what they really do, and what the payment will be. They are actually less expensive than to have Verizon, or other phone companies come out regarding the pump stations. There is an adjustment with the Authority and it should reduce the cost around \$100/month. He should have the information to the Board by the next meeting. The UGI Agreement, for electric, UGI is giving the Township a better price for electric and should save the Township about \$1800.00 per year, based upon the current payment. He should have the paperwork executed in the next few weeks. This will be all the Township accounts.

Unfinished Business: None at this time.

New Business: None at this time.

(The meeting recessed into executive session at 6:35 p.m.)

(The meeting reconvened into regular session at 6:58 p.m.)

Adjournment: Mike Webb made a motion, seconded by Smittie Brown, to adjourn the meeting. The motion unanimously carried with a 4-0 vote. The meeting adjourned at 6:58 p.m.



Frances Peck, Recording Secretary