

**MUNICIPAL AUTHORITY
EAST HANOVER TOWNSHIP
Minutes**

February 14, 2017

The Regular Meeting for the East Hanover Township Municipal Authority was held on February 14, 2017, at 6:00 p.m., at the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA 17028. Chairman Rick Hoover called the meeting to order with a roll call of members. Members present: Rick Hoover, Smittie Brown, Mike Webb, Rich Gold and Alphonse Lepore. Also in attendance were: Lee Stinnett, of Salzmann Hughes, Solicitor; Howard Butler of GHD, Engineer; Curt Cassel, WWTP Operator; Paul Cornell, Township Manager; and Frances Peck, Recording Secretary.

The meeting was audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes.

Public Input: No input.

Approval of the Minutes: Alphonse Lepore made a motion, seconded by Rich Gold to approve the minutes of the January 10, 2017, regular meeting as presented. The motion unanimously carried.

Secretary's Report and Communications: Members of the Board stated that they were having trouble with their e-mail. Paul Cornell said he had been told that a SSI Certificate is needed. He stated he had asked for the details on the SSI Certificate, and once that is done, the members of the Municipal Authority will be able to do whatever is needed with their e-mail in changing their passwords.

Treasurer's Report: Smittie Brown reported Expenditures of \$44,680.87 and Receipts of \$156,048.07 with Total Funds Available \$390,976.08. Alphonse Lepore made a motion, seconded by Rich Gold to ratify the bills paid, approve payments of the bills presented, and to accept the Treasurer's Report, of January 2017, as presented, subject to audit. The motion unanimously carried.

Committee Report: There was no committee report for this month.

Engineer's Report - Howard Butler had no formal report. He reported he took a look at the Ore Chart, as requested, and does not have an update. Bob Light had been in there from an operational perspective. If they would like an updated one with a date on it, or if the old one is sufficient, let him know. Otherwise the rules and responsibilities are the same from the one when Kevin Shannon came on board. From the Authority's standpoint, with Bow Creek, they are done. From the Township side, the dedication, which an exhibit, as built, will be needed to attach to the dedication. The dedication is

drafted. Chairman Rick Hoover asked since Jackie Wilbern received a formal copy, that will become the dedication, is there a time line of action that will necessitate anything from the Municipal Authority Board? Lee Stinnett said the Township, and this would be up to the developer, would consider a subsequent request to release the security. The drafted Deed of Dedication is together, and he will reach out to the people at the preserve and send it to them for approval. After they sign it, it will be brought back to the Board for their signature. That will wrap up the dedication.

Solicitor's Report : Lee Stinnett discussed the Wastewater Conveyance Agreement with the Board.

Manager's Report: Paul Cornell previously discussed the e-mail issue and had no report at this time.

Plant Operator's Report: Curt Cassel presented his report that had been sent out. Chairman Rick Hoover asked how they were doing on the EDU count? Curt said he was physically going out doing the count and is not sure of the count yet. The count should be ready by the March meeting. Chairman Rick Hoover asked when the Chapter 97 Report would be available? Howard Butler said the Chapter 97 Report is due the end of March. The inclination is to use the 1085 that was used the prior year.

Unfinished Business: The status of the EDU Research letter and diversified billing was discussed.

New Business: No new business at this time.

Adjournment: Mike Webb made a motion, seconded by Alphonse Lepore to adjourn the meeting. The motion unanimously carried with the meeting adjourning at 7:45 p.m.



Secretary

Frances Peck, Recording