

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
December 5, 2017**

CALL TO ORDER:

Chairman Yingling called the December 5, 2017, Regular Meeting of the East Hanover Board of Supervisors to order at 7:01 p.m. in the meeting room of the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Yingling announced an Executive Session was held at 6:30 p.m., prior to tonight's meeting, and concluded at 7:00 p.m. to discuss personnel, and possible litigation issues.

The meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Robert Hess
Glenn Moyer
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes

APPROVAL OF MINUTES:

Mr. Smith made a motion, seconded by Mr. Moyer, to approve the minutes of the November 21, 2017, Board of Supervisors Regular Meeting Minutes as presented. The motion unanimously carried with a 5-0 vote.

TREASURER'S REPORT:

Mr. Rish made a motion, seconded by Mr. Hess to approve the Treasurer's Report and pay the bills for December 2017, as presented. The motion unanimously carried with a 5-0 vote.

Revenue:	
General Fund	\$ 190,721.90
Fire Fund	\$ 211.47
Park and Recreation Fund	\$ 849.70
Gaming Fund	\$ 26,233.94
Total	\$ 218,017.01

Expenditures	
General Fund	\$ 143,558.75
Fire Fund	\$ 10,479.00
Park and Recreation Fund	\$ 8,675.63
Street Light Fund	\$ 697.45
State Aid (Liquid Fuels) Fund	\$ 89,665.00
Total	\$ 253,075.83

CORRESPONDENCE:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

REPORTS:

- Pennsylvania State Police Community Outreach: Township Manager Cornell discussed the State Police report that had recently been received.
- Grantville Fire Company: Wayne Islett reported that the fire truck will be coming next week.
- Fort Indiantown Gap: David B. Weisnicht reported as of the end of November 28 they had over 26,000 troops at Indiantown Gap. On the 19th of November there was a change of command from Robert Eckner, who has moved on to become the State Domestic Operations Officer. His replacement is Lt. Colonial Layne Marshall. In the near future an invitation will be sent out to the Township to come to the Gap for an introduction. The big news at the Gap is a new aviation maintenance training facility opened and was dedicated in November and will add about 1800 additional students. It is filled with various Army helicopters. Over the holidays, and starting the new year they will be supporting the pre-mobilization training for the headquarters and headquarters battalion of the 28th Division and will involve over 500 personnel. It's been a planned mobilization, but it is actually historic as it is the first time the division headquarters has deployed as a division headquarters. On the gate, the access security project is scheduled to be completed in the Spring of 2019. Invitations will be sent out to the local municipalities. A steering committee will be formed for base access, and they do not want to deny anybody access to Fort Indiantown Gap, but all they are asking is you should have a current State ID with you, which will let you through regular gates. No additional training for December.

UNFINISHED BUSINESS:

- Tru of Grantville Preliminary as Final Land Development:
 - Acceptance of Time Extension for Plan Review: The review period expires at the end of this month and the Planning Commission has recommended acceptance of the extension at the November 28, 2017 meeting, which would

extend through January 17, 2018.

Mr. Hess made a motion to accept the extension for the Tru of Grantville Plan to January 17, 2018. Mr. Moyer seconded the motion and the motion unanimously carried with a 5-0 vote.

NEW BUSINESS:

- **Request to Authorize an RFP for New Zoning Ordinance & SALDO:**
Jackie Wilbern reported that the Board has been provided with a copy of the Official RFP, provided by the Township Solicitor, to be advertised. It is requested that the response due date is Friday, January 5, 2018, with approval of the Consulting Services Agreement anticipated by February 20, 2018. The cost will come out of 400.34, General Fund Advertising.

- **Mr. Smith made a motion to approve the advertisement of the RFP for the New Zoning Ordinance. Mr. Moyer seconded the motion and the motion unanimously carried with a 5-0 vote.**

- **Request to Authorize a Summer Concert Series:**
Anthea Stebbins presented information on the concert series to be hosted by East Hanover Township for the Summer of 2018. There will be four concerts on separate Saturdays at the VFW Picnic Grounds. There will be food from Shake Down BBQ and outside vendors for liquor sales. Payment of an entrance fee will be collected by the Township. There will be separate food and booze fees. Supervisors questioned if alcohol be a liability. Solicitor Stinnett stated the Township may have to reach out to the Township's insurance carrier for this information. Approximate costs were discussed for these events. It was the consensus of the Board to authorize Anthea Stebbins to proceed to look into holding these events in the Township.

- **Request to Accept Withdrawal of Manheim Auto Auction LDP:**
Mr. Hess made a motion to accept the developer's request to withdraw the Manheim Auto Auction Land Development Plan, at no cost to the Township. Mr. Moyer seconded the motion and the motion unanimously carried with a 5-0 vote.

- **Action on Separation Agreement - Deb Casey:**
Mr. Rish made a motion to approve the request to execute the Separation Agreement, ending the employment of Deb Casey pursuant to the terms outlined in the Agreement. Mr. Hess seconded the motion and the motion unanimously carried with a 5-0 vote.

- Mr. Cornell brought to the Board's attention, in reading a letter from PennDOT, that they are advising the Township that a farm from Lebanon County will use Township roads to move chickens and eggs once per in 18 weeks.

East Hanover Board of Supervisors
Regular Meeting
December 5, 2017

- **Approval of Advertisement of Finance Director Position:**
Mr. Smith made a motion to approve the advertisement of the Finance Director Position. Mr. Hess seconded the motion and the motion unanimously carried with a 5-0 vote.

BUSINESS FROM THE PUBLIC: None at this time.

ADJOURNMENT: Mr. Smith made a motion to adjourn the meeting at 7:37 p.m. Mr. Hess seconded the motion and the motion unanimously carried with a 5-0 vote.



Frances Peck, Recording Secretary