

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
AUGUST 15, 2017**

CALL TO ORDER:

Chairman Yingling called the August 15, 2017, Regular Meeting of the East Hanover Board of Supervisors to order at 7:05 p.m. in the meeting room of the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

The meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Robert Hess
Glenn Moyer
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes,
Frances Peck, Recording Secretary

APPROVAL OF MINUTES:

Mr. Rish had a correction on page 2, paragraph one, under Fort Indiantown Gap, line 2, which should read demolition training, not detonation training. Mr. Rish made a motion to approve the minutes of August 1, 2017, as corrected. Mr. Smith seconded the motion and the motion carried 4-0. Mr. Hess abstained due to his being absent at the meeting.

TREASURER'S REPORT:

Expenditures: \$ 81,731.13			
General Fund	76,804.85	State Aid (Liquid Fuels)	240.00
Street Light Fund	701.21		
Fire Fund	2,963.00		
Park and Recreation Fund	1,022.07		

Mr. Rish made a motion to approve the Treasurer's Report and to pay the bills for the August 4 through August 15, 2017, pay period as presented. Mr. Smith

seconded the motion and the motion carried 5-0.

Consideration of Invoices for Public Works Building:

Paul D. Clark, \$633.75: Paul Cornell announced there is an adjustment on one invoice. There is only one invoice to be paid for Paul D. Clark for \$633.75,

Mr. Hess made a motion to pay the invoice for 633.75, for Paul D. Clark. Mr. Smith seconded the motion carried with a 5-0 vote.

CORRESPONDENCE:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

REPORTS:

CONSULTANT REPORT - ANDY STEIN: No report.

PUBLIC WORKS DEPARTMENT - CHARLES LONGREEN:

Mr. Longreen reported for July 18 through August 15, 2017, they had building and park maintenance; repaired, serviced and cleaned equipment, and attended safety class LTAP and PennDOT. Check one calls, removed trees from roads after storms, and rebuilt inlet on Evergreen Lane, at intersection with Tannenbaum Way. Responded to fire alarms at New Public Works Building. Built up south shoulder along Jonestown Road. Swept shoulders along Jonestown Road. Mowed around new public works building and property at North Hill and Jonestown Road. Enlarged and stoned the parking lot at Township Ball Field. Cleaned storm drains after storms. Graded and stoned dirt roads after storms and two issues at the New Public Works Building, one water related and the air-conditioning shutdown.

MUNICIPAL AUTHORITY - PAUL CORNELL:

Mr. Cornell stated on the Municipal Authority they continue to do research relative to the potential routes for the 2020 project. Nothing definitive yet, but they homing up on a number of options.

MANAGER'S REPORT - PAUL CORNELL:

Mr. Cornell drew the Board's attention to two items above and beyond the reports the Board received in writing, one is due to Charles Longreen attendance at a recent training session with PennDOT, and information has been received that they will be making other changes on Sand Beach Road. This was included in a letter that is in the Board packets, along with the response. Mr. Cornell reported he had also spoken with Christine Newmaster, the local maintenance representative about some of the damage from three accidents over the past weekend, which they will be addressing. Paul also had a request from a resident to take a look at speeding on Jonestown Road. If the Board has heard of any other complaints, he would like to be advised of it, as he will be reaching out to the State Police to ask for them to set up traffic details, or traps.

**East Hanover Township Board of Supervisors
Regular Meeting
August 15, 2017**

SOLICITOR'S REPORT - LEE STINNETT:

Lee Stinnett reported two items, one memo and one draft ordinance. The memo details the volunteer fireman tax credit process for the Board's review. The second is an ordinance establishing official rules and regulations for parks. This can be discussed at the next meeting for any changes.

EMERGENCY MANAGEMENT - RON JOHNSON:

Due to Ron Johnson's absence, there was no report.

PARK AND RECREATION - ANTHEA STEBBINS:

Anthea Stebbins reported the July minutes are attached to her report and said the Trail and Greenways Master Plan was underway, with a project meeting schedule set. The Summer Playground Program ended on August 4, and was almost filled to 75 weeks per week capacity. The Peach Social was this past weekend with a good turnout of over 100 people, with great feedback. The East Hanover Township Community Park Disc Golf Course is anticipating opening day of Saturday, November 4, rain date for November 18. The East Hanover Township Community Park P & R Memorial Bench was purchased and will be placed in front of Gingrich One Room Schoolhouse. The East Hanover Township Newsletter is out to print and should arrive at resident homes by the end of the week. Working on continued improvements at park the Arch Bridge Garden, and cattails were relocated this week by volunteers as part of LDHS science project on watershed education. The student, who did the project, will publish and send out a video about the project in September. Also, working with the Dauphin County Conservation District on grant funding opportunities for stormwater management improvement in the park, and will get back to the Board with more information. The next Park and Recreation event is the Movie in the Park, on September 9, showing "Moana." Discussed the possible consideration of a design for a logo for the Park and Recreation Department. The logo would be used for the upcoming signage in the park, such as trails, signs, amenities and the Disc Golf Sign. Chairman Yingling said the only thing that concerns him, regarding the logo, is most organizations have one logo. After discussion, it was the Board consensus to proceed with the logo, and thanked her for her hard work.

CODES AND ZONING REPORT - JACKIE WILBERN:

Jackie Wilbern submitted her report, and the UCC Home: Permits Monthly Activity Report.

ENGINEER'S REPORT - NORM ULRICH:

Norm Ulrich discussed the active projects such as Talley Petroleum Land Development Plan, to construct a proposed office building on the north side of Allentown Boulevard at the intersection with South Faith Road. The Sheetz Land Development Plan, is for the construction of a convenience store at the Laudermitch Road and Allentown Boulevard

**East Hanover Township Board of Supervisors
Regular Meeting
August 15, 2017**

intersection. Also, the Preserve at Bow Creek, (Phases 1, 2 and 3), consisting of 122 single-family dwellings, 10 quad-style units and associated parking on 125.09 acres along Laudermilch Road. He discussed the Fleet Repairs Solutions, LLC construction of a 9,600 square feet pole building on an existing heavy equipment repair facility.

GRANTVILLE FIRE COMPANY - WAYNE ISETT:

They are tearing down the carnival. The carnival will go down as their second best carnival for the Township. A thorough report will be given next month. An annual appreciation picnic will be held for all the people that worked at the carnival, and will be held on Friday, September 8, at the carnival grounds. The old fire station has been rented another year to PAWS, for the their operation, and has been paid for the year.

UNFINISHED BUSINESS:

Andy Stein reported that the 2017-2018 Grant Application is due at the County by September 1, and requested the Board to approve the grants and the priority. The grants being discussed are \$750,000 for debt reduction on the Public Works Building. Next for consideration \$125,000 for the Grantville Volunteer Fire Company for debt reduction, and \$75,000 for the review and programing regarding the current Township Municipal Building Codes.

Mr. Hess made a motion to Authorize Andy Stein permission to present the grants discussed in the amount of \$750,000, for debt reduction for the Public Works Building, number one priority; \$125,000 for the Grantville Volunteer Fire Company, for grant reduction, the second priority, and \$75,000 for the review and study of the current Township Municipal Building Codes. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.

NEW BUSINESS:

Appointment of Assistant Secretary:

Mr. Smith made a motion to appoint Paul Cornell as Assistant Secretary for East Hanover Township. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

Appointment of Assistant Treasurer:

Mr. Smith made a motion to appointment Paul Cornell as Assistant Treasurer for East Hanover Township. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

Request to Update and Train Staff on Laser Fiche: General Code:

**East Hanover Township Board of Supervisors
Regular Meeting
August 15, 2017**

Paul Cornel gave an update on the training on Laser Fiche, to update to the latest version, to train staff and move it from the old computer to the server. This would have a license to allow three people to utilize it at one time in the building, and Public Works would be also able to do research. Only one person would be able to scan into Laser Fiche at one time. The copier will be up and running as a scanner for Laser Fiche. Paul stated he would be looking at the 2018 Budget for a high quality scanner that will be scan faster. The proposal is for two days of onsite training for staff, the upgrade from Version 8.2.1 to Version 10.2, and the remote services/project management, which is actually then entering into the program remotely and making changes the Township needs, and to make it function better for more specific needs. The total amount is \$3600.00, which is proposed to be taken from the General Fund out of the 403.16 line item, which is for computer services.

Mr. Rish made a motion to approve the request to update and train staff on the Laser Fiche, in the amount of \$3600, to be taken from the General Fund Account 1-400-316, Computer Services. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

Sheetz Final Land Development Plan:

Jackie Wilbern presented the Sheetz Plan for the Board's consideration. Michael LaCesa, Attorney Ronald Lucas, Eric Mountz, P.E., Todd Wilson and Brent Brubaker, represented the Sheetz plan. Documents have been provided for the Board's review, and updated correspondence is included in the packets. A recommendation, for conditional approval, has been received from the Planning Commission, at the July 25, 2017, regular meeting. The property is located at the northeast corner of Route 22 and Laudermilch Road and will be served by public sewer and private well. Attorney Lucas discussed a credit for the Impact Study Fee at the Northeast Corner of Laudermilch Road and Allentown Boulevard. Charles Longreen had a question regarding the no parking signs and whether they were proposed along Route 743. If not, he would see a problem, as the tractor trailers would be limited for parking on the Sheetz property. He feels there should be no parking signs along Route 743, as the no parking zone can only be enforced if there are signs. If signs are needed, Sheetz will provide the first set of signs in the no parking zone on Route 743. The request for these signs would have to go through PennDOT, as it is a state highway.

Motions on the following Sheetz Plan waivers were:

- 1. SALDO Section 303, Waiver of preliminary plan submission: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
- 2. SALDO Section 402.5.4.2.5, Waiver of the traffic requirements to be no more**

**East Hanover Township Board of Supervisors
Regular Meeting
August 15, 2017**

than two years old. Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

3. **SALDO Section 402.5.4.2.6: Waiver of requirement to provide analysis conducted at a period of 10 years beyond the opening date: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
4. **SALDO Section 605.5 - Waiver from requirement to provide "No Parking" signs. Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
5. **SALDO Section 607.14.3: Waiver from the requirement to provide required planting islands. Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
6. **SALDO Section 607.14.4: Waiver from the requirement to provide planting islands: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
7. **SALDO Section 609.1: Waiver from the requirement to provide sidewalks: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
8. **SALDO Section 610.1: Waiver from the requirement to provide curbing: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
9. **SMFRO Section 304.J.2: Waiver to allow Rain Garden 2A and Basin 2 to be located within 100' of the well: Mr. Smith made a motion to approve the waiver requested. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
10. **SMFRO Section 306.A: Waiver from the requirement to calculate stormwater runoff using the NRCS SCS Method. Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
11. **SMFRO Section 307.F: Waiver to allow HDPE pipes under the parking areas. Mr. Smith made a motion to approve the requested waiver. Mr. Hess**

East Hanover Township Board of Supervisors
Regular Meeting
August 15, 2017

seconded the motion and the motion carried with a 5-0 vote.

12. SMFRO Section 307.J: Waiver to allow minimum 18" cover for HDPE pipes and 12" for RCP pipes: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5 -0 vote.
13. SMFRO Section 308.A.2: Allow Basin 1 and 2 to be located less than 75' from a property line and R/W line: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.
14. SMFRO Section 308.B: Allow less than 1' vertical separation for Basin 1 and not to provide an emergency spillway for Basin 2, with the required vertical separation: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.
15. SMFRO Section 308.D: Waiver from the requirement to provide an emergency spillway for Basin 2 with the required permanent spillway matting: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.
16. SMFRO Section 308.F: Waiver from the requirement to provide an emergency spillway for Basin 2 with the required freeboard: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.
17. SMFRO Section 308.G: To allow a top of berm width of 8' for Basins 1 and 2: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.
18. SMFRO Section 308.J.1: To allow the top of slope to be located less than 25' from the property line and R/W for Basin 1 and 2: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.
19. SMFRO Section 308.J.2: To allow the top of slope for the fill area to be located less than 25' from the property line and R/W for Basin 1: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

East Hanover Township Board of Supervisors
Regular Meeting
August 15, 2017

20. **SMFRO Section 308.J.5: Waiver from the requirement to provide a fence or vegetative screen for Basins 1 and 2: Mr. Smith made a motion to approve the requested waiver. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**

Chairman Yingling commented that the Township is working to review all the ordinances, and the SALDO requirements, so when the plans come in they won't have as many waivers that have to be requested.

Mr. Smith made a motion to grant the credit to Sheetz up to the amount of the Traffic Impact Fees. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.

Mr. Smith made a motion to recommend conditional approval if the Sheetz Final Land Development Plan, based on the Engineer's comments, on July 18, 2017, with a review letter they are satisfactorily met, execution of the required Developer's Agreement, Financial Security Agreement, Operation of Maintenance Agreement, Review of the Financial Security by the Solicitor and obtaining any necessary outside agency approvals, including HOP at PennDOT. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

BUSINESS FROM THE PUBLIC: None at this time.

ADJOURNMENT: Mr. Smith made a motion to adjourn the meeting. The meeting adjourned at 8:39 p.m.



Frances Peck, Recording Secretary