

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
July 17, 2018**

CALL TO ORDER:

Chairman Yingling called the Tuesday, July 17, 2018, Regular Meeting of the East Hanover Board of Supervisors to order at 7:00 p.m. in the meeting room of the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

The meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

(An Executive Session had been held prior to the regular meeting, at 6:00 p.m., to discuss possible litigation.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Robert Hess
Chad Leese
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes,
Tom Wilson, Township, LTL Consultants, Engineer
Bryan Ziegler, Public Works Director
Judy Coletta, Finance Director
Frances Peck, Recording Secretary

APPROVAL OF MINUTES:

Chairman Yingling asked for a motion to approve the minutes of the June 19 and July 11, 2018, meeting minutes. George Rish had a correction for the prior June 5, 2018, minutes, as he wasn't present at that meeting and abstained. **Mr. Rish made a motion to approve the minutes of the June 19, and July 11, 2018, as presented with the one correction to June 5, 2018, meeting. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.**

TREASURER'S REPORT:

Judy Coletta presented the Treasurer's Report for June 2018. Chairman Yingling asked for a motion to approve the Treasurer's Report for June 2018, and current invoices for June 19 to July 17, 2028. **Mr. Smith made a motion to approve the Treasurer's Report for June 2018, as presented. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.**

| June | Revenue |
|-------------------|---------------------|
| General Fund | \$ 93,149.36 |
| Fire Fund | \$ 3,164.31 |
| Street Light Fund | \$ 148.58 |
| | \$ 96,462.25 |

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| June | Expenditures | Current Invoices 6/19 to 7/17 |
|-------------------|----------------------|-------------------------------|
| General Fund | \$170,887.84 | \$ 72,832.35 |
| Fire Fund | \$ 12,852.00 | \$ 1,308.00 |
| Street Light Fund | \$ 698.16 | \$ 71,098.14 |
| Liquid Fuels Fund | \$ 8,903.00 | \$ 2,030.00 |
| Gaming Fund | \$ 103,375.44 | \$ 0.00 |
| Total | \$ 296,716.44 | \$ 147,268.49 |

CORRESPONDENCE:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

REPORTS:

Public Works Director:

Bryan Ziegler had presented his report to the Board of Supervisors prior to the meeting.

Municipal Authority:

Paul Cornell discussed the sending out of the revised relocation plan draft for the 2020 Project. A letter will be sent out to the residents in the fall and possibly a meeting with the residents to actually look at the plans. Paul will be sending the Board of Supervisors large scale draft maps from the Township Engineer to assist the Board in determining the distances for the mandatory connection ordinance. On the Municipal Authority there continues to be a vacancy and the Chairman of the Municipal Authority asked to bring this up to the Board of Supervisors.

Rich Gold, Evergreen Lane, a member of the Municipal Authority, addressed the Board, at the request of Rick Hoover, Chairman and the other Board members. It is coming to the crunch time as far as the 2020 project, as far as finalizing the bids, costs and it is paramount to have an idea on the decision on the setback requirements so the Authority can know how many homes that have to be hooked up. Finalize the cost estimate which is the first stage, the second stage being notifying the residents that will be affected. The Municipal Authority would like direction on that, at the Board's earliest convenience.

Solicitor Lee Stinnett stated that at the next regular meeting, based on the information on calculations that have been distributed, it should be discussed and try to determine the distance based on the Engineer's research and calculations. Chairman Yingling asked about the 150-foot being legal, or not? Solicitor Stinnett recommended going strictly with the Second Class Township language. Also, discussed the vacancy on the Municipal Authority Board and the Board's recommendations. Paul stated that he would resend Howard Butler's calculations in an e-mail that gives the various numbers in the distances.

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Manager's Report:

Paul Cornell reported a new employee for Public Works, James Ryan Pfyer, started work on July 16, 2018, and he was able to be cleared for duty through Work Net. Public Works is fully staffed at this time.

Solicitor's Report:

Lee Stinnett stated that he was trying to work with Paul Cornell, staff, and some of the consultants to get the Public Works punch list completed. They are dealing with some issues on the basin and working with the site engineer to get correspondence out to the contractor to get identified issues with the basin corrected. Lee gave an update on the preserve at Bow Creek. The Deed of Dedication is ready for the sewer lines for the Municipal Authority and has the paperwork he needs.

Emergency Management:

Ron Johnson previously sent his report to the Board.

Park and Recreation:

Anthea Stebbins presented her report to the Board and reported that the volunteers in the Public Works Department completed the concrete tee pads and finished up two weeks ago, and thanked Bryan Ziegler for the work committed to the project. Volunteers helped with the gardening for the park. The lapel pins were received. The Movie in the Park had approximately 70 in attendance, and the Girl Scouts provided theme-based cookies. Curt Stoner, of Stoner Graphics, will be donating 100% of the signage for Concert in the Park, and the Disk Golf Tournament. The Trails and Greenways Master Plan was finalized and a report will be given to the Board. Anthea will be bringing a recognition to the Board at the next regular meeting asking for a closeout of the project. The Summer Playground Program was discussed with an update to the program. They have been busy with the Disco Golf Course. A Piffle Ball Group started at the park every morning at 8:30 a.m., which is not sponsored by Parks and Recreation. Chairman Yingling reported that the Harrisburg Bike Club is using the park as a base and said they are excited with the Township's Trails Plan. Anthea reported they had asked about a year ago to be able to park in the lot on Saturday mornings, and are looking forward to donating money to the Township. Paul Cornell stated that maybe the Township could do something next year on Bike Safety.

Codes and Zoning Report:

Jackie Wilbern had previously presented her report to the Board, and reported that her Compliance Report has been given to the Board. The next Zoning Ordinance Steering Committee will be held on July 31, 2018, at 7:00 p.m., at the Township Building. She reported that with the 2020 Project, so far 88 home inspections have been performed.

Municipal Engineer's Report:

Tom Wilson presented his report to the Board and asked if there were any questions.

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Grantville Volunteer Fire Company:

Way Isett reported that the Old Engine No. 39 left Grantville, and went to Alabama, to the fire company that bought it for \$11,000. The Fire Company had their 2017 Audit, on June 22, and on June 23, 2018, the records were sent to the accountant for them to do the 990 Report. The Book is at the printers which consists of 108 pages. Jan Stoner is looking at getting retirees, from the Lions Club, to bag the books, and to deliver them. They are working to get the grounds ready for the carnival, will need to put in a ceiling in the pavilion, and are looking for helpers and workers. The Book will be around \$20,500, around 6800 of it are residents, and the rest are businesses.

UNFINISHED BUSINESS:

NEW BUSINESS:

- **Camp Kiwanis Bridge Discussion:** Chairman Yingling asked for a vote to remove the discussion from the table. **Mr. Hess made a motion to remove the Camp Kiwanis Bridge Discussion from the table. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.**

Paul Cornell gave an update on the discussion related to the Camp Kiwanis Bridge. Dauphin County has made an offer to the Township, under the County Bridge Bundling Program, that 15 bridges be taken and put together as a big package. The benefit to the Township will be a better price, and the County will pay for 60-percent of the cost of the replacement. Paul stated that the South Meadow Lane Bridge should be taken off the table, and to concentrate on the Camp Kiwanis Bridge. Paul stated East Hanover Township has reached out to West Hanover Township, and West Hanover has pledged \$50,000 of their money for replacement of the bridge, as 28-32 properties are in West Hanover Township that is served by the bridge. The Township cost, if there is participation, without the funds from West Hanover is \$344,720.00. This would be set by a 15-year loan interest fund, and the funds would come annually by the Liquid Fuel allotment. It is approved for Liquid Fuels money. The interest rate would be .5 to 1.5-percent. The County has agreed to extend for East Hanover a determination date of July 18, to advise them if the Township would be interested in the County Bridge Bundling Program. The program will not be offered for another 15-years. Lee Stinnett stated that there would be at least one ordinance with West Hanover for their governmental cooperation. For the program an ordinance would probably be done. Paul stated this money would be pledged for the 2019 Budget. Mr. Smith commended Paul Cornell, and the staff, for taking the time to research this issue.

Mr. Smith made a motion to participate in the County Sponsored Bridge Bundling Program for the Camp Kiwanis Bridge. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.

Lee Stinnett stated he had contacted the Chairman of West Hanover Township, and explained the issues. West Hanover expressed an willingness to participate in the

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intergovernmental cooperation on the bridge project. They were interested in getting together to discuss other areas where there could be some cooperation. Lee felt it was good to open up this line of communication. It was the consensus of the Board of Supervisors to authorize Lee Stinnett to proceed with working with West Hanover Township.

- **Fire Police Requests:**

- **Ratification of previous requests:** Paul Cornell reported that due to lack of time to get approval for the Fire Police, he authorized approval for two events, the Linglestown Fireworks on July 3, and the Paxtang Borough Patriot 5K Run and Parade on July 4, 2018. Paul requested the Board of Supervisors ratify his decision to allow the Grantville Fire Company Fire Police to assist with traffic for the two events. Chairman Yingling asked for a motion to ratify this decision. **Mr. Rish made a motion to ratify Paul Cornell's approval for the Grantville Fire Company Fire Police to assist in the Linglestown Fireworks, on July 3, and the Paxtang Borough Patriot 5K Run and Parade on July 4, 2018. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**
- **Request from Park and Recreation for Fire Police for September 8th, and 16th, 2018:** Anthea Stebbins presented the request for the GVFC Fire Police two events on September 8, and September 16, 2018, to provide traffic control and parking directive measures for the Concert in the Park Event on September 8, 2018, and the East Hanover Township Community Park Day on September 16, 2018 with times to be determined between Township Staff and Fire Police Representatives. Chairman Yingling asked for a motion to grant this request.

Mr. Hess made a motion to approve the request for the GVFC Fire Police to plan and assist to provide traffic control and parking directive measures for the Concert in the Park Event on September 8, 2018, and the East Hanover Township Community Park Day on September 16, 2018. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.

- **Request for consideration of Electric and future Band Shell:** Anthea Stebbins discussed the review of the design and construction of the future Amphitheater and Installation of commensurate electrical service line with additional service extension to Gingrich One Room Schoolhouse. The 2016 East Hanover Township Community Park Master Site Development Plan recommends removal of the old amphitheater and construction of a new amphitheater in a location where it will receive more use. The new facility will host concerts, movies, education classes, and other large events Electricity will have to be provided to the new amphitheater. Costs for electrical services installation have been determined and are expected to be covered through the restricted funds available in the Township's Subdivision/FILO (Fees In Lieu Of) Account. It was recommended to approve the installation of the electrical service by MetEd/Hahnen Electric with the process to commence immediately. And the approval to hire H. R. Weaver Building Systems to do

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project design drawings at a cost not to exceed \$5,000. The proposed cost estimate of the project would be \$10,635.68, with \$5,000 of that for MetEd, and the remainder Hahnlen Electric. David Hamaty, member of the Parks and Recreation Board spoke regarding the project. Discussion was held regarding a electric pole in the park area that was leaning and causing a hazard and the possible removal. Anthea stated there was \$8,090.00 to be used toward the cost of running the electricity to the site. Chairman Yingling asked for a motion to approve this request.

Mr. Smith made a motion to authorize \$11,000.00 for the installation of electricity for the Amphitheater and the Gingrich One Room Schoolhouse, and to use the Fees In Lieu Of Funds. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

It was discussed to contact H. R. Weaver for the design work for the Amphitheater. Anthea Stebbins will contact H.R. Weaver and get back to the Board.

- **Request for Soccer Field Use Agreement:** Anthea Stebbins presented the request for a Soccer Field Use Agreement for the use of EHTDC Soccer Fields by Lower Dauphin Soccer Association CHLDS (U13-U18) Program. It was recommended to approve the LDSA CHLDS/EHT Reserved Soccer Field Use Contract as presented. There is no cost of action and location of funds. Chairman Yingling asked for a motion to approve the contract. **Mr. Smith made a motion to approve the Soccer Field Use Agreement Contract. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**

BUSINESS FROM THE PUBLIC:

- Chairman Yingling reported that he and Paul Cornell attended the Sheetz Grand Opening. He also thanked the Township Staff, and volunteers for all the work that gets done in the Township.

ADJOURNMENT:

Mr. Smith made a motion to adjourn the meeting. The meeting adjourned at 8:18 p.m.



Frances Peck, Recording Secretary