

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
JUNE 5, 2018**

CALL TO ORDER

Mr. Yingling called the June 5, 2018 Regular Meeting of the Board of Supervisors to order at 7:02 pm in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA. Rafael with troop 262, who is working on his citizenship badge, led the pledge of Allegiance. An executive session was held prior to the meeting to discuss personnel and possible litigation issues. He stated the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS

Michael Yingling, Chairman
Rob Hess
Rick Smith
Chad Leese

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes, PC
Bryan Ziegler, Public Works Director
Julie Echterling, Recorder

APPROVAL OF MEETING MINUTES:

Mr. Hess made a motion to **approve the minutes from the May 16, 2018 Board of Supervisors Public Meeting**. Mr. Smith seconded the motion. **Motion carried 4-0.**

Mr. Smith made a motion to **accept the report on the May 4, 2018 Solid Waste Bid Opening**. Mr. Hess seconded the motion. **Motion carried 4-0.**

Mr. Hess made a motion to **accept the report on the June 5, 2018 Paving Bid Opening**. Mr. Smith seconded the motion. **Motion carried 4-0.**

BOYER & RITTER AUDITOR REVIEW OF 2017 FINANCIALS

Mr. Wildasin, Boyer & Ritter, discussed the process of auditing the Township's 2017 financials. He stated the audit had a clean opinion and went well as they were provided full access. He stated they did have adjusting entries which were made during their review in March and April. They did make suggestions for internal controls and Mr. Cornell stated each adjusting entry will be signed off by him. Mr. Smith asked how they compared with other municipalities. Mr. Wildasin spoke the challenge on the administrative side with small number of Staff and internal controls. Mr. Yingling asked when he thinks they will need more Staff. Mr. Wildasin stated the Board has a sense of this and there are indicators to know including falling behind on financials. If/when this occurs the Board can evaluate positions, job functions, and determine if additional staffing is required.

TREASURER'S REPORT

Mr. Smith made a motion to **pay the bills as presented through June 5, 2018**. Mr. Hess seconded the motion. **Motion carried 4-0.**

| Expenditures | |
|---------------------------|--------------------|
| General Fund | \$70,564.17 |
| State Aid (Liquid Fuels) | \$6,873.00 |
| Gaming/Reserve Funds | \$121.88 |
| Total Expenditures | \$77,559.09 |

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CORRESPONDENCE:

Correspondence is listed as a handout. Correspondence may be viewed during regular office hours.

REPORTS:

Grantville Fire Company:

Chief McHenry stated they responded to 26 calls in May. He detailed the training attended by firefighters this month, including qualifying on the new engine. He stated the new engine was put in service in May. They will have the housing ceremony in September after their carnival. Mr. Smith asked about the policy for controlled burns. Chief Henry spoke about the process with County and how any unattended control burns will be extinguished. Mr. Yingling asked if most of their calls are for accidents on routes 81 and 22. Chief McHenry said yes and they bill the insurance for the Fire Company's costs associated with the accident.

Emergency Management:

Mr. Johnson was not present. Mr. Yingling read his report which included meetings, notification of severe weather and ongoing sheltering facility evaluations.

Fort Indiantown Gap:

Mr. Weisnicht was unable to attend the meeting tonight.

UNFINISHED BUSINESS:

Rescind Bid for Toro Zero Turn Mower:

Mr. Cornell stated after the motion was approved to sell the Toro Zero Turn Mower, it was found that the Sewer Plant personnel could use the mower.

Mr. Hess made a motion to **rescind the direction to sell (by bid) the Toro Zero Turn Mower and permit the use of this mower by Township Personnel to cut the sewer properties.** Mr. Smith seconded the motion. **Motion carried 4-0.**

Solid Waste and Recycling Contract:

Mr. Cornell recommended Penn Waste proposed contract be accepted for five years. Mr. Ward, Penn Waste, spoke to the Board about the changes in recycling worldwide and the impact that will be felt locally. He spoke about the proposed containers and stated residents can use their own. Discussion ensued.

Mr. Hess made a motion to **award Penn Waste the solid waste contract subject to Solicitor's review.** Mr. Smith seconded the motion. **Motion carried 4-0.**

Mandatory Sewer Connection Ordinance

Mr. Cornell asked for more time to receive answers to questions about this subject. This can be discussed at a later meeting.

NEW BUSINESS:

Confirm Fire Police – Grantville Volunteer Fire Company:

Mr. Hess made a motion to **confirm Shane Clark, Jerrica Palmer and Tina Hurt as new Fire Police for the Grantville Fire company.** Mr. Smith seconded the motion. **Motion carried 4-0.**

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Fire Police Assist Manheim Auto Auction:

Mr. Hess made a motion to **authorize the Grantville Fire Police to provide 2-3 members for assistance to the Manheim Auto Auction on June 12th from 8:30-11:30 am.** Mr. Smith seconded the motion. **Motion carried 4-0.**

Automatic Garage Door Opener at Township Building:

Mr. Cornell discussed the request to install an opener on the second door at a cost of \$935. He spoke about how this could improve safety. Mr. Smith expressed concern on spending money while not knowing the future for the building.

Mr. Hess made a motion to **authorize the installation of the second opener for the Township Building at a cost of \$935.** Mr. Leese seconded the motion. **Motion carried 3-1.**

Purchase – F550 Dump Truck, Plow and Spreader:

Mr. Hess made a motion to **authorizing the purchase of a 2019 F-550 dump truck from Hoffman Ford to be upfitted with a dump body, plow and spreader from MJR Equipment at a total cost of \$85,502.30.** Mr. Smith seconded the motion. **Motion carried 4-0.**

Dispose of Older/Unused Equipment:

Mr. Ziegler discussed six items he would like to send to auction that the Township is no longer using. He provided an explanation for each item.

Mr. Hess made a motion to **authorize the following equipment be sent to the CAP COG Auction, advertised for sale and authorize the proceeds to be used to purchase bucket forks for the Township's JBC Loader: Smith Air Compressor (1986 model 70), Plate Tamper, Homemade Trailer small single axel, 1990 International 2554 Dump Truck with 12' Flink snow plow and Monroe tailgate salt spreader, and 1965 Duplex Carrier with snow blower serial #30581E.** Mr. Hess seconded the motion. **Motion carried 4-0.**

Award Paying Contract for Devonshire Heights Road:

Mr. Cornell asked the Board to approve the contracted bid for Devonshire Heights Road pending approve from the Solicitor. Mr. Ziegler will be contacting them to schedule the work as soon as possible. This project was budgeted at \$80,000. Mr. Leese asked about the project and Mr. Ziegler stated there would road closures.

Mr. Hess made a motion to **award the bid for paving Devonshire Heights Road to Pennsy Supply for \$51,304.50 pending Solicitor review.** Mr. Smith seconded the motion. **Motion carried 4-0.**

BUSINESS FROM THE PUBLIC:

Mr. Jim Feaser, Hope Springs Farm, asked the Board for grant sponsorship with gaming monies this year as they are an eligible entity. Mr. Yingling stated they would take that under advisement as they discuss these monies. Mr. Feaser is working on receiving estimates on the list of items he would submit for consideration. He asked if the Township doesn't sponsor them, would they provide an endorsement for them. Mr. Smith asked about their recent fire. Mr. Feaser stated it was an electrical fire of unknow origin and was a total loss. He spoke about their program helping adults.

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Mr. Dave Kliss, 436 Pheasant Road, provided photos to the Board to show the condition of his neighbor's yard. He is the process of getting ready to sell his house and needs the Township's help with having his neighbor comply to Township rules. He spoke about the vehicles and how they are tarped it and spoke about this not being in the ordinance. Mrs. Wilbern stated she will have to review the file. He would like to see this resolved. He spoke about the neighbor having tractor trailers on his property in the past and the damage done on the right of way. He also spoke about the lack of speed limit signs. Mrs. Wilbern stated the neighbor was notified. She visited the neighbor after the initial deadline and they until June 15th to comply. Mr. Ziegler will investigate the damage on the road and is looking into the speed limit signs for the Township.

Mr. Hess spoke about the meeting being held tonight to discuss local roadways including route 743. He spoke to Eric Stump, HRG, and was informed tonight's meeting is to identify problems and he would email Mr. Hess the details of the meeting. Mr. Cornell spoke about Route 743 and the amount cars using this roadway daily.

ADJOURNMENT:

Mr. Hess made a motion to adjourn the meeting at 8:38 pm.

SUBMITTED BY:

Julie Echterling
Julie Echterling, Recorder