

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
April 17, 2018**

CALL TO ORDER:

Chairman Yingling called the Tuesday, April 17, 2018, Regular Meeting of the East Hanover Board of Supervisors to order at 7:00 p.m. in the meeting room of the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

Chairman Yingling announced there had been an executive session, prior to the regular meeting at 6:00 P.M., to discuss personnel matters and possible litigation.

The meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Robert Hess
Chad Leese
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Isaac Wakefield, Twp. Solicitor-Salzman & Hughes,
Tom Wilson, Township, LTL Consultants, Engineer
Bryan Ziegler, Public Works Director
Judy Coletta, Finance Director
Frances Peck, Recording Secretary

APPROVAL OF MINUTES:

Chairman Yingling asked for a motion to approve the minutes of April 3, 2018.

Mr. Hess made a motion to approve the minutes, as presented, of the April 3, 2018, regular meeting. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.

PUBLIC COMMENT:

- Chairman Yingling thanked Salzman and Hughes who graciously donated \$1,000 toward the event being held this summer to help thank the volunteers. The money will be given for a number of things and will be reported on at a later time.

- **Carol Mathias, 514 Earlys Mill Road, Hummelstown, PA:** Ms. Mathias requested a resolution of support for a Citizens Commission for Legislative and Congressional Redistricting. She reported that the local representative for Fair Districts PA have been contacted to obtain current information on the status of resolutions, the House Bill 722, and the Senate Bill-22. Mr. Arthur Florio, Dauphin County Resolutions

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Coordinator, has prepared a packet of materials entitled "Pennsylvania - Dauphin County Municipal Resolutions" to share with the supervisors. Mr. Florio was also in attendance to answer any questions.

Andy Stein discussed the question before the Board and stated if they wanted to endorse this, you would be endorsing the Fair Districts recommendation, or House Bill 722, but they are no longer the same thing. It's a question of not endorsing, because the Board does not know what's going on, and being very specific whether you are endorsing 722 for the Fair Districts of PA, which was what was originally submitted, and had the 100 cosponsors within the House.

Mr. Arthur Florio, 4229 Cambridge Street in Lower Paxton Township: The Fair District no longer supports House Bill 722, because it was drastically changed from its original intent. The Resolutions that were presented do not reference either bill. The Resolutions you would be voting on to consider this, is you're supporting legislation. It creates an Independent Citizen's Redistricting Commission. Paul Cornell asked what organization funds this effort? Mr. Florio stated Fair Districts was created approximately two years ago by a number of organizations, the prime one is a Pennsylvania League of Women Voters, Common Cause and the Pennsylvania Council of Churches. As far as funding, when originally started one grant was received from a nonpartisan organization in Pittsburgh, for about \$5,000. The only other funding they have is from volunteers.

Mr. Smith made a motion to support the draft resolution as presented, subject to solicitor review in preparation of a formal resolution. Mr. Rish seconded the motion. In discussion, Mr. Hess stated he would need to review the resolution before he could support it with additional research. A vote was taken on the motion with Mr. Smith voting, yes, Mr. Leese, Mr. Hess, Chairman Yingling and Mr. Rich voting no. The vote was 4-1 against.

Mr. Rich made a motion to table this draft resolution. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.

TREASURER'S REPORT:

Finance Director Coletta read the Treasurer's Report for March 2018. Chairman Yingling asked for a motion to approve the Treasurer's Report.

Mr. Smith made a motion to approve the Treasurer's Report for March 2018 and the expenditures as submitted. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.

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March	Revenue		
General Fund	\$147,722.17		
Fire Fund	\$ 25,611.17		
Street Light Fund	\$ 3,010.75		
Liquid Fuel Fund	\$292,707.34		
	\$469,051.43		Current
March	Expenditures		Invoices
General Fund	\$215,925.06		\$73,905.80
Fire Fund	\$ 1,308.00		\$ 1,308.00
Street Light Fund	\$ 700.00		\$ 702.09
Liquid Fuels Fund	\$ 384.47		\$ 1,472.40
Gaming Fund	\$ 268.13		\$ 243.75
Total	\$218,586.56		\$ 77,632.04

Invoice for Public Works Building was included in the total.

CORRESPONDENCE:

Correspondence is listed as a handout, and can be viewed in during regular office hours.

REPORTS:

Public Works Department:

Bryan Ziegler presented his report to the Board. Chairman Yingling thanked Bryan Ziegler and his staff for the great road tour, and their preparation, which made it easy for the supervisors to get a good picture of what is going on with the road service. The information prepared for the Board was very valuable and informative.

Municipal Authority:

Paul Cornell gave the report for the Municipal Authority and they continue to work on the 2020 Project. After the Board meeting there was a rough draft of potential routes of the sewer lines, and discussions to give the engineers some idea of what to bring back to the Board. On the 2020 Project they hope to have draft plans for the residents by the

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end of the summer. A letter will go out advising them and inviting them to a meeting to review it. They are still awaiting to hear about the Plant Rerate.

Manager's Report:

Paul Cornell presented his Goals and Tasks Report from the previous months and reported he will try to get together with Andy Stein to schedule a meeting to discuss finances, and to meet with the bank to look at the options.

Solicitor's Report:

Solicitor Wakefield had no report.

Emergency Management:

Paul Cornell reported that Ron Johnson has been evaluating the Township buildings as emergency shelters. There will be additional equipment that will be needed and it will be worked up and brought back to the Board as part of the next budget process. He is also evaluating the Public Works Building with the possibility, because of the generator and other benefits, of moving the Municipal Authority Office to that location. Ron Johnson also sent his thanks to Chairman Yingling for coming out to the safety meeting.

Park and Recreation:

Anthea Stebbins gave her report for Parks and Recreation with the attached meeting minutes of April 2, 2018.

Codes and Zoning Report:

Jackie Wilbern presented the Codes and Zoning Report for March 15 through April 12, 2018.

Municipal Engineer's Report:

Tom Wilson, of K & W presented his report to the Board for March 2018.

Grantville Volunteer Fire Company:

No report at this time.

UNFINISHED BUSINESS:

● **Presentation: Greenways Master plan:**

Anthea Stebbins presented a presentation for the Greenways Master Draft Plan. Jeff Creary, with Simone Collins. spoke on behalf of the plan, along with Randy Waltemeyer of Traffic Planning and Design. They also presented a map of the proposed project. Mr. Hess had a problem with too many trails off road on the plan. Discussed were the trails along the canal and trails destroyed due to flooding. Mr.

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Hess said he was in favor of adopting a plan for the Township. Anthea Stebbins asked for any suggestions on how to get the plan out to the public. The plan will be listed on the web site. Chairman Yingling stated the owner of the Farmer's Market on 743 has agreed to allow the Township to set up a table to display the plan.

- **Consideration of release of a portion of Talley Petroleum escrow:**
Jackie Wilbern presented the request of a reduction of the financial security for the Talley Petroleum LDP. K&W has inspected the project and provided a report, dated April 9, 2018, recommending partial release, in the amount of \$526,135.67. This would leave a balance of \$122,979.19, at no cost to the Township. The engineering inspection fee will be billed to the applicant. Chairman Yingling asked for a motion to approve this request.
Mr. Hess made a motion to reduced the Letter of Credit for Talley Petroleum in the amount of \$526,135.67, leaving a balance of \$122,979.19. Mr. Smith seconded the motion and the motion carried with a vote of 5-0.
- **Concert in the Park Follow-up:**
Anthea Stebbins presented to the Board a quoted budget for the Concert In The Park Event, and information related to the concert, along with some adjustments in the costs of items. The updated expenses are \$5,500.00. The event is comprised of Live Music Concert in the Park, Volunteer Appreciation, Disc Golf Tournament and Movie in the Park. The recommendation is to approve the 2018 Concert in the Park event and secure all necessary contracts, agreements, permits, licenses and certificates following Solicitor review and approval. Security was also discussed. Chairman Yingling asked for a motion to approve the 2018 Concert in the Park.
Mr. Smith made a motion to accept the proposal for the 2018 Concert in the Park, to be held on September 8, 2018, as presented, and to secure all contracts, agreements, permits, licenses and certificates following Solicitor review and approval. Mr. Leese seconded the motion and the motion carried with a 3-2 vote, with Mr. Hess and Mr. Rish voting no.
- **Carlson Road Culvert Bid results:**
Paul Cornell reported that it was suggested that this be tabled at this time due to a site issue. The Carlson Road Culvert Bid results was tabled.

NEW BUSINESS:

- **Consideration of Navarro Subdivision Plan:**
Jackie Wilbern presented the Plan of the Paul W. Navarro Subdivision Plan, located at 150 Brooksmill Road, for the Board's consideration. The Applicant is proposing a two-lot subdivision. Lot 1 contains an existing single-family dwelling

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and residential accessory structures. No development is proposed for Lot 2 (30 acres) at this time.

Variances from Zoning Ordinance Section 201.5.2.A requiring a minimum lot width and Section 308 requiring access to public right-of-way were approved by the Zoning Hearing Board on February 28, 2018.

It was the recommendation of the Planning Commission, at their March 27, 2018 meeting, to conditionally approve the plan provided all comments made in K&W Engineering's review letter, dated March 26, 2018, are met. This includes the condition that the plan be updated to comply with SALDO Section 402.3.4, the requirement to depict existing update to comply with SALDO Section 402.3.4, the requirement to depict existing features within 200' of the subject property, specifically dwellings, driveways, well, etc. The following waivers were requested and all five waivers have been recommended for approval by the Planning Commission with conditions.

(Chairman Yingling announced that Supervisor Rish had to leave at 8:18 p.m.)

- **SALDO Section 602.3.4:** Requirement for minimum cartway width along Rabbit Lane, recommended for approval with the condition that if the lot is improved, at any point in the future, that the road is improved to the standards mandated at that time. Chairman Yingling asked for a motion to grant this request. **Mr. Hess made a motion to grant the requested waiver for SALDO Section 602.3.4, the requirement for minimum cartway width along Rabbit Lane. Mr. Smith seconded the motion and the motion carried with a 4-0 vote.**
- **SALDO Section 602.3.4:** Requirement for minimum cartway width along Brooksmill Road. The Planning Commission recommended for approval with the condition that if the lot is further subdivided, at any point in the future, that the road is improved to the standards as mandated at that time. Chairman Yingling asked for a motion to grant this request. **Mr. Hess made a motion to grant the requested waiver for SALDO Section 602.3.4, the requirement for minimum cartway width along Brooksmill Road. Mr. Smith seconded the motion and the motion carried with a 3-0 vote, with Mr. Leese voting no.**
- **SALDO Section 609.1:** Requirement to provide sidewalks: Chairman Yingling asked for a motion to grant this waiver request. **Mr. Hess made a motion to grant the waiver request for SALDO Section 609.1, requirement to provide sidewalks. Mr. Smith seconded the motion and the motion carried with a 4-0 vote.**

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- **SALDO Section 610.1** - Requirement to provide curbing: Chairman Yingling asked for a motion to grant the waiver request. **Mr. Hess made a motion to grant the request for SALDO Section 609.1, requirement to provide sidewalks. Mr. Smith seconded the motion and the motion carried with a 4-0 vote.**
- **SALDO Section 618.7:** Requirement to provide street trees along Rabbit Lane: Chairman Yingling asked for a motion to grant the waiver request. **Mr. Hess made a motion to grant the request for waiver for SALDO Section 618.7, a requirement to provide street trees along Rabbit Lane. Mr. Smith seconded the motion and the motion carried with a 4-0 vote.**

Chairman Yingling asked for a motion to approve the Plan of Paul W. Navarro. **Mr. Hess made a motion to approve the Plan of Paul W. Navarro Property, 150 Brooksmill Road Final Subdivision Plan, provided all comments made in K&W Engineering's review letter, dated March 26, 2018, are met, including the condition that the plan be updated to comply with SALDO Section 402.3.4, the requirement to depict existing features within 200' of the subject property, specifically dwellings, driveways, well, etc. Mr. Smith seconded the motion and the motion carried with a 4-0 vote.**

- **2017 Township Audit/DCED Report, Review:**
Paul Cornell presented the 2017 Township Audit/DCED Report, from Boyd and Ritter, and review for the Board's consideration. Also included the Management Letter and a copy of the DCED Report. Chairman Yingling asked for a motion to accept the audit. Paul stated that if there are any questions, Boyd and Ritter would be able to meet with the Board. It was suggested inviting them to the Township on May 1, 2018. **Mr. Smith made a motion to accept the 2017 Audit and DCED Report, from Boyd and Ritter, in the amount of \$12,000, to be paid from the 1-402.31 Auditing Services. Mr. Hess seconded the motion and the motion carried with a 4-0 vote.**
- **Request to Hire Summer Playground Counselors:**
Anthea Stebbins presented the request for recommended hiring of Summer Playground Counselors. There were 11 applicants for the eight positions that are available this year that are the full season positions and the recommended hires as well as the salary. Also, to interview for possible three substitute counselor positions. Chairman Yingling asked for a motion to authorize the hiring of the Summer Playground Program Counselor Staff, effective June 1, 2018. **Mr. Smith made a motion to approve the request and authorize the hiring as outlined in**

the request for the Summer Playground Program Counselor Staff as indicated on the action request, effective June 1, 2018, conditional on satisfactory completion of the required clearances. Mr. Hess seconded the motion and the motion carried 4-0.

- **Request to sell Toro zero turn mower:**

Paul Cornell presented the request to sell by sealed bid, the Toro Zero Turn Mower. It is the recommendation to authorize the sale with a \$1,500 minimum bid. There is no additional cost, and it is hoped to recoup some of the original purchase price. Chairman Yingling asked for a motion to authorize this request. **Mr. Smith made a motion to authorize the sale by sealed bid of the Toro mower with a \$1,500 minimum bid. Mr. Hess seconded the motion and the motion carried with a 4-0 vote.**

- **Request to purchase commercial grade zero turn mower:**

Paul Cornell presented the request to the Board, to purchase a Scag Zero Turn Commercial Mower for use at Park and Public Works Building. It is the recommendation to purchase the Scag mower from Eblinger's as per the invoice at the estimate cost of \$9,806.00. The cost would be taken from the Account #1-454-62. Chairman Yingling asked for a motion to purchase this mower. **Mr. Smith made a motion to purchase a Scag Zero Turn Commercial Mower, Model No. Scag SCZ61V-29CV-EFI, from Eblinger's, at the estimated cost of \$9,806.00, to be taken out of the Account No. 1-454-52. Mr. Hess seconded the motion and the motion carried with a 4-0 vote.**

- **Request to consider appraisal of Township Property:**

Paul Cornell presented the request, to the Board, to secure an Appraisal of the old Township Building and property. Two local appraisers have been contacted for pricing for appraising the buildings and properties. The Appraisers were from George Clauser and the Daylor Group. It is the recommendation to get the appraisal from the Daylor Group for \$1,600. The cost of the appraisal would come from the General Fund No. 1-400-31, Professional Services. Chairman Yingling asked for a motion to grant the request to secure the appraisal. **Mr. Smith made a motion to request an Appraisal of the old Township Building and property from the Daylor Group, for \$1,600.00, to come out of the General Fund No. 1-400-31, Professional Services. Mr. Hess seconded the motion and the motion carried with a 4-0 vote.**

BUSINESS FROM THE PUBLIC:

- Chairman Yingling thanked the staff and it is a pleasure seeing all the things getting

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done and many things being done in a positive note. Although not seen by the general public, the Township is being very well taken care of in the organizational structure, and the way things are done just keep getting better and better. And he is proud to be part of an organization and community that is so well taken care of by the staff.

ADJOURNMENT:

Mr. Hess made a motion to adjourn the meeting. The meeting adjourned at 8:45 p.m.



Frances Peck, Recording Secretary