

East Hanover Board of Supervisors
Regular Meeting
March 20, 2018

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
March 20, 2018**

CALL TO ORDER:

Chairman Yingling called the Tuesday, March 20, 2018, Regular Meeting of the East Hanover Board of Supervisors to order at 7:00 p.m. in the meeting room of the East Hanover Township Municipal Building, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance.

The meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments to do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Mike Yingling, Chairman
George Rish, Vice-Chairman
Robert Hess
Chad Leese
Rick Smith

ALSO PRESENT:

Paul Cornell, Township Manager
Jackie Wilbern, Assistant Township Manager
Lee Stinnett, Township Solicitor-Salzman & Hughes,
Tom Wilson, Township, LTL Consultants, Engineer
Bryan Ziegler, Public Works Director
Frances Peck, Recording Secretary

APPROVAL OF MINUTES:

Chairman Yingling asked for a motion to approve the minutes of the February 20, 2018, regular meeting. **Mr. Hess made a motion to approve the minutes of the February 20, 2018, regular meeting as presented. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.**

TREASURER'S REPORT:

Township Manager Cornell read the Treasurer's Report of March 7, 2018, to March 20, 2018. Chairman Yingling asked for a motion to approve the Treasurer's Report. **Mr. Rish made a motion to approve the Treasurer's Report of March 7, 2018 to March 20, 2018, and pay the bills as presented. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.**

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Expenditures	
General Fund	\$ 118,699.53
Fire Fund	\$ 1,308.00
Street Light Fund	\$ 700.38
Total	\$ 120,707.91

CORRESPONDENCE:

Correspondence is listed as a handout and can be viewed during regular office hours.

REPORTS:

Public Works Department:

Bryan Ziegler presented his report to the Board. Chairman Yingling asked a question about the deterioration at corner of Sand Beach Road and Meadow Road and if it was the Township, or PennDOT's responsibility. Bryan said that was the area that coal patch was put in temporarily and didn't know whether PennDOT would take responsibility. Questions were answered about the pump house, and the fire alarm.

Municipal Authority:

Mr. Cornell gave the report regarding the Municipal Authority. Crews continue the work on the 2020 Project, shooting the elevations of the first floor of many of the homes. Tract of the lines that run through the road, but not where everything is going to go. No locations have been finalized but expect the Municipal Authority will start working on that on the next few months. The goal is to have a tract plan at the end of summer, to send a mass mailing again to the residents, and have them come in and look at the plans for comments. It is hoped to be wrapped up and be under construction before the end of 2019. Discussion was held on the notifying of residents when they come to inspect the property. Chairman Yingling suggested placing something in the newsletter to alert people they may be around.

Manager's Report:

Mr. Cornell stated the Board had his report and he didn't have anything to add except that the auditor spent four days at the Township last week. They completed the field work with a few questions remaining. State Police Trooper Adam Kowalczyk was introduced.

Trooper Kowalczyk, Control Sergeant at the Harrisburg Station reported 114 incidents were responded to in the Township. This excludes anything from the casino. There was

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one burglary, one drug offense. A lot were hang-up calls, disabled motorists and domestic security checks. Mr. Smith thanked Trooper Kowalczyk for attending to give the report.

Solicitor's Report:

Solicitor Stinnett reported on the litigation filed by Richard and Kathy Shirk against the Township. There has been a considerable period of inactivity in the matter, by the Plaintiff, and on the 13th of March the court discontinued it with prejudice. Absent of extraordinary appeal that litigation is not completed. The Board discussed what they would be looking for in the report.

Emergency Management:

Chairman Yingling announced that the Emergency Management Committee will be meeting Monday night, March 26, at the Township Building. Mr. Cornell discussed the system of cell phone calls for emergency personnel that are given priority on all towers. This includes First responders, fire companies, public works, police, and ambulance to have priority access in the event of a major catastrophe, or major crisis. They would be able to override anyone else's calls, get to the tower and get their call completed. It is called First Net.

Park and Recreation:

Anthea Stebbins gave her report for Parks and Recreation. Since the approval of the request to advertise a seasonal part-time maintenance staff position, it was learned that they will have assistance through public works at the park this year. The need for that request will be much less than anticipated. Instead of advertising the position is have one of the summer counselors, who is looking for added work, to take the position. Anthea said she would come back to the Board regarding this. Chairman Yingling thanked Anthea for her hard work.

Codes and Zoning Report:

Jackie Wilbern presented the Codes and Zoning Report for February 21 through March 15, 2018. Discussed were procedures for complaints to the Township.

Municipal Engineer's Report:

Chairman Yingling welcomed Tom Wilson, the new Township Engineer for K & W Engineers. A report will be provided to the Board. He thanked the Board and the staff for their confidence in him, and K & W Engineers.

Grantville Fire Company:

Wayne Islett reported they had a very successful Spaghetti Dinner, the largest one they've had. There were 36 boy scouts and girl scouts at the fire house on March 19.

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The scouts were taken on fire house tours, and classes were taught to them. On March 31, is the Easter Bunny will be on the fire truck making the rounds for the area Annual Easter Egg Hunt. The Grantville Fire Company Banquet will be held on April 7, 2018.

UNFINISHED BUSINESS:

1. **Request to complete next step of Township Building Study:**

Chairman Yingling asked what the general feelings were about the Township Building Study. On his list of items would be Parks and Recreation and Building Safety. Mr. Smith would like to see an overall picture of where the Township is going with the space and grounds with the Park and Recreation Center. Chairman Yingling suggested possibly a workshop with the Parks and Recreation Board to talk about their vision. Mr. Hess feels that the Township Board and Staff should discuss what the best possible use for the entire building is, limiting access to the offices for the general public, issues with events held in the meeting room during office hours with creating noise and distractions for the staff, and issues with storage. Chairman Yingling commented on safety for the Township Staff during the day and non business hours. It is the consensus of the Board to work with the Parks and Recreation Board to set up a workshop about the future uses of the building. Also, the adding of an ADA restroom downstairs.

2. **Consideration of Engineering Agreement, K & W:** Chairman Yingling stated the Agreement has been reviewed by Township Solicitor and the final version was sent out today. Solicitor Stinnett stated what was done was to standardize Special Service Agreements for all municipal clients. The way it's structured is the Agreement controls, but it incorporates the proposals and the fee schedules. Mr. Rish asked if the Agreement covered the Township Engineer in handling other clients in the Township. Mr. Wilson stated they would not handle other clients in the Township. Chairman Yingling asked for a motion on the Engineering Agreement with K & W Engineers.

Mr. Smith made a motion to authorize the signing of the Engineering Agreement with K & W Engineers. Mr. Hess seconded the motion and the motion carried with a 5-0 vote.

NEW BUSINESS:

1. **Request to authorize the GVFC Fire Police to assist Linglestown Fire Company:** Mr. Cornell presented the request to authorize the Grantville Fire Police to assist the Linglestown Fire Company with their Fireworks on July 3, 2018. The Board of Supervisors has authorized the Fire Police to help in previous years.

Chairman Yingling asked for a motion regarding this request.

Mr. Hess made a motion to grant the request and authorize the Grantville Fire Police to assist the Linglestown Fire Company on July 3, 2018. Mr. Smith seconded the motion and the motion carried with a 5-0 vote.

2. **Request from the LD Care Club for "After Graduation" event:** Mr. Cornell presented the request for help in funding the After Graduation event from the LD Care Club. The Board of Supervisors have supported this request for the last five (5) years in the amount of \$500.00. The money has been set aside in the 2018 Budget for these type of requests under community contributions. Chairman Yingling asked for regarding this request.

Mr. Hess made a motion to grant the request from the LD Care Club for an "After Graduation" event in the amount of \$500.00 from Account No. 1-423-00. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.

3. **Request to purchase temporary storage racks:** Jackie Wilbern presented the request to purchase temporary storage racks to store paper copies of plans that have to be kept forever, that Light-Heigel are sending the originals to the Township for storage. Chairman Yingling asked for a motion regarding this request.
Mr. Smith made a motion to grant the request to purchase temporary storage racks for the Township, from Federal Surplus, not to exceed \$1,000.00 from General Building Supplies. Mr. Leese seconded the motion and the motion carried with a 5-0 vote.

4. **Request to Schedule a Hearing for Sheetz Liquor License:**
Mr. Cornell reported that a the Township had received a notice of Sheetz, Inc. pending a change of a liquor license. This is before the Board to discuss possible dates for a hearing for the transfer. The cost of the hearing will be paid by Sheetz. It was a general consensus to hold a hearing regarding the change of a liquor license for Sheetz, Inc. Solicitor Stinnett will set up a date for the hearing

5. **Request to authorize the Engineer to inspect Talley Petroleum for requested escrow reduction:**
Jackie Wilbern stated a request, dated March 19, 2018, had been received to authorize the Township Engineer to inspect the improvements made in conjunction with the Talley Petroleum Land Development Plan, and requesting a letter of credit.
Mr. Hess made a motion authorizing K & W Engineers to perform an inspection for Talley Petroleum, pending a request for a reduction of their letter of credit. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.

6. **Request from Hollywood Casino for assistance from Grantville Fire Company Fire Police for special races:**

Mr. Cornell reported that a request had been received on March 19, 2018, to authorize the Grantville Volunteer Fire Company Fire Police to assist the Hollywood Casino for their special race days, on May 5, June 2, and June 9, 2018. There will be no direct cost for the authorization. Chairman Yingling asked for a motion regarding the request.

Mr. Hess made a motion to authorize the Grantville Volunteer Fire Company Fire Police to assist the Hollywood Casino on May 5, June 2, and June 9, 2018. Mr. Rish seconded the motion and the motion carried with a 5-0 vote.

BUSINESS FROM THE PUBLIC:

- Anthea Stebbins discussed the Volunteer Banquet and a possibility of using either, or both of the potential Concert in the Park, as well as the scheduled park day, as an opportunity of integrating a volunteer appreciation event by offering a free meal ticket, and a free drink at the concert, and free entrance. The two events would be on September 8, and September 16, 2018. Mr. Smith thought it was a good idea and would give the volunteers extra recognition. Chairman Yingling suggested having the volunteers stand up and be recognized, or a certificate for each volunteer. This will be brought up at the next regular meeting.
- Chairman Yingling discussed the Gaming Grants for 2019 and his list for items, public works debt reduction for \$625,000, Carlson Road Culvert Project, \$150,000 and upgrades to existing Township Building; Public Safety and use of vacated space now to be used for Parks and Recreation and other Township Activities, \$250,000, for a total of \$1,025,000.

ADJOURNMENT: Mr. Rish made a motion to adjourn the meeting. The meeting adjourned at 8:07 p.m.



Frances Peck, Recording Secretary