

**EAST HANOVER TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES
February 20, 2024**

CALL TO ORDER:

Chairman Leese called the Tuesday, February 20, 2024, Regular Meeting of the Board of Supervisors to order at 7:05 PM in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held tonight beginning at 6:30 PM until 7:03 PM to discuss active and potential litigation and personnel matters.

Chairman Leese stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments do so at the microphone and state their name and address.

IN ATTENDANCE:

SUPERVISORS:

Chad Leese, Chairman
Rebecca Oller, Vice-Chairperson
Tina Hastie
Keith Espenshade
George Rish

ALSO PRESENT:

Nicholas Yingst, Township Manager
Luke Gibson, Township Solicitor-Salzmann Hughes
Aaron Moyer, Township Engineer-HRG
Stephanie Harmon, MS4 & Planning Coordinator
Sharon Umberger, Recording Secretary
Becky Richards, Parks and Recreation Director
Bryan Ziegler, Public Works Director

APPROVAL OF MEETING MINUTES:

Mrs. Hastie made a motion to approve the Board of Supervisors minutes from the February 6, 2024 meeting as written. Mrs. Oller seconded the motion. Motion carried 5-0.

TREASURER'S REPORT

12/31/23 Balance Sheet	\$ 9,675,170.28		Increase/(Decrease)
	Jan Revenue	Jan Expenses	Net
General Fund	\$ 205,287.23	\$ 189,251.25	\$ 16,035.98
Fire Fund	\$ 744.25	\$ 1,154.00	\$ (409.75)
Street Light Fund	\$ 62.34	\$ 870.21	\$ (807.87)
Liquid Fuels Fund	\$ 1,608.30	\$ 8,796.60	\$ (7,188.30)
Stormwater Fund	\$ 22,749.33	\$ 8,135.96	\$ 14,613.37
Total	\$ 230,451.45	\$ 208,208.02	\$ 22,243.43
Liability		Increase/(Decrease)	\$ 6,216.43
1/31/24 Balance Sheet			\$ 9,703,630.14

	Invoices due and paid 02/07/24-02/14/24	02/14/24 Invoices for Consideration on 02/20/24
General Fund	\$ 37,561.77	\$ 101,052.99
Fire Fund	\$ 0	\$ 1,190.42
Street Light Fund	\$ 0	\$ 535.68
Liquid Fuels Fund	\$ 0	\$ 912.82
Stormwater Fund	\$ 0	\$ 24,818.10
Total	\$ 37,561.77	\$ 128,510.01
Total Checks Written	02/07/24-02/20/24	\$ 166,071.78

Approval of Invoices: Mrs. Oller made a motion to pay bills as presented through February 20, 2024. Mrs. Hastie seconded the motion. **Motion carried 5-0.**

CORRESPONDENCE: None noted.

REPORTS:

MS4 and Planning Report: Mrs. Harmon provided a written report. She continues to review and process stormwater credits and appeals, and answer questions regarding stormwater fees. Along with the Township Engineer and Township Manager, she visited two landowners regarding the Crawford Road Pollutant Reduction Project. A start up meeting was held with Portnoff Law Associates, the new debt collector for stormwater and sewer fees, to go over the information that will be needed. A signed settlement agreement was received for the Solar Renewable Energy (SRE) land development plan and Mr. Yingst notified affected residents. She was awarded the SRBC Stream & Watershed Enhancement Grant to purchase an Enviroscope Model.

Parks and Recreation Report: Mrs. Richards provided a written report. Two Jigsaw Puzzle Competition events were planned with 13 teams competing in January and 16 teams in February. The Spring Newsletter was completed and submitted to our printer with the mailing expected for the end of February. The Park Facility Survey was due February 16th and she is going to attend the next Autumn Leaves luncheon to collect any last-minute surveys. Some staff positions are available for the Summer Rec Program, and she is seeking to fill an Assistant Camp Director, Camp Counselors, and volunteers for Counselor-in-Training positions. Summer Rec Program registrations will be accepted beginning next week. Some upcoming events are the Nature Park Clean-up Day, the Spring Coloring Contest, the Community Easter Egg Hunt, and the Tweens & Teens Easter Egg Scavenger Hunt. The Amphitheater is on target to be shipped in early March. The Public Works crew has been updating the Concession Stand at the EH Elementary School ballfields which included a new serving window, new ceiling tiles, repainting the walls and flooring, and fixing the storage space.

Municipal Engineer's Report: Mr. Moyer provided a written report. He attended one meeting in January although he was involved with three plan reviews and inspections. **MS4-**The Crawford Road stream restoration permit was submitted to PADEP. **Stormwater Fee Implementation-**Consulting in the process of reviewing appeals and credit applications received by the Township. **Green Light Go #1-(Radio interconnect tying signals together)-**Construction kicked off with limited work as equipment is on order. **Green Light Go #2-(Intersection Improvements)-**JVI paperwork and certification coordination. **Public Well Design/Permit-**HRG representative met with the Township and will be coordinating COSTARS contractors for the plumbing work. **Route 39/Jonestown Road Truck Signage-**Waiting for West Hanover Township feedback. **Grantville Infrastructure Project-**Project does not need to be bid and awarded this year but must be completed by September 2026. **Zoning/SALDO Ordinance updates-**Mr. Yingst had a minor addition related to Wireless Facilities Ordinance and Mr. Moyer will provide Township with an updated copy by tomorrow afternoon.

Emergency Management Report: Mr. Johnson provided a written report. EMA office received notification of road closure for a motor vehicle crash, a notification for a dignitary visit to the Harrisburg area, and several notifications for significant wind and snowfall predictions. Several power outages were noted within the Township caused by heavy snowfall.

Codes and Zoning Report: Light-Heigel provided written reports for UCC, Zoning and Property Maintenance.

Sewage Enforcement Officer's Report: Brian McFeaters provided a written report for January.

UNFINISHED BUSINESS:

Proposal for Jonestown Road vehicle length restriction signage in West Hanover Township

No formal action yet.

Proposed updates to the Zoning and Subdivision/Land Development Ordinances

The update was addressed within Mr. Moyer's report earlier on the agenda under the Municipal Engineer's Report. Mrs. Oller clarified that 500 square feet of living space is an indoor measurement and does not include garages and finished outdoor areas. She verified the statement that dwellings could only have one kitchen was purposely removed from this update and it was agreed it would be difficult to enforce and the number of bedrooms is what determines septic/sewer capacity needs.

Mrs. Hastie made a motion authorizing the submission of the proposed amendments to the zoning ordinance and SALDO to the Dauphin County Planning Commission and the East Hanover Township Planning Commission for review and comment. Mrs. Oller seconded the motion. Motion carried 5-0.

The Board consensus was to make the proposed amendments available to the public at this time.

Wastewater management facilities maintenance agreement for parcel 25-007-010

No action taken.

NEW BUSINESS:

Approval to hire Summer Recreation Director

Mrs. Oller made a motion to approve re-hiring Haily Radnor as the Parks and Recreation's 2024 Summer Recreation Director at a rate of \$15.50 per hour. Mrs. Hastie seconded the motion. Motion carried 5-0.

Recommendation to appoint Parks and Recreation Board member

Along with the Parks and Recreation Board's recommendation, Mrs. Oller made a motion appointing Brenda Etter as a member of the Parks and Recreation Board, with a term ending 12/31/2028. Mrs. Hastie seconded the motion. Motion carried 5-0.

Proposals for turf management services

Mrs. Hastie made a motion to approve Bailey Landscape & Maintenance Inc. providing turf maintenance for a 3-year period with Year 1 cost \$15,061, Year 2 cost \$15,437.53 and Year 3 cost \$15,823.47. Mr. Rish seconded the motion. Motion carried 5-0.

Change order for electrical work for the amphitheater

Mrs. Oller made a motion to approve the change order to Recreation Resource USA for the electrical work at the amphitheater in the amount of \$32,835. Mrs. Hastie seconded the motion. Motion carried 5-0.

Proposed layout for parking lot line striping

There was a Board consensus that the lower parking lot striping as proposed by Mr. Ziegler was satisfactory. The proposed design for the upper parking lot called for eliminating the grass area and the Board wanted to see if that area could remain. Mr. Moyer offered to assist in looking at other configuration options.

Proposal for the Township Engineer to establish and stake the right-of-way for East Caren Drive

Mrs. Oller made a motion approving the HRG proposal of the estimate of \$4,000 with job being completed on an hourly basis to establish and stake out the right-of-way of East Caren Drive. Mrs. Hastie seconded the motion. Motion carried 5-0.

Supplement for the Township Engineer to provide construction administration and inspection services for the Green Light-Go intersection improvements project

Mrs. Oller made a motion approving the Green Light-Go engineering services Supplement #3 from HRG to provide construction administration and inspection services for the Green Light-Go intersection realignment project in the amount of \$33,620. Mrs. Hastie seconded the motion. Motion carried 5-0.

Authorization to purchase emergency shelter supplies and submit reimbursement form awarded Dauphin County gaming grant funds

Mrs. Oller made a motion authorizing the purchase of supplies for EMA to be used for the emergency shelter as presented in an estimated amount of \$11,714.94 and submitting reimbursement for the same to Dauphin County from funds awarded via the 2022/2023 gaming grant. Mrs. Hastie seconded the motion. Motion carried 5-0.

Proposal for manufacturer's replacement of playground equipment

Mrs. Hastie made a motion to approve the playground equipment replacement proposal from Play & Park Structures as presented. Mr. Rish seconded the motion. Motion carried 5-0.

BUSINESS FROM THE PUBLIC:

Richard Shirk-125 Shirks Lane-He was concerned about the shelter area and agreement with Red Cross. Mr. Moyer was asked when the last update was to the zoning ordinance and SALDO and he responded that it was updated in 2019. He asked about the scope of the improvements at Route 22/Route 743 intersection and confirmed that the turning lane stop bars will not be addressed. He shared that other local municipalities are dealing with solar farms and the Board should be aware of storage of lithium batteries.

BUSINESS FROM THE SUPERVISORS: None

ADJOURNMENT:

Mrs. Oller made a motion to adjourn, seconded by Mrs. Hastie. The meeting adjourned at 8:53 PM.

Respectfully submitted,



Sharon Umberger, Recording Secretary