

**EAST HANOVER TOWNSHIP  
BOARD OF SUPERVISORS MEETING MINUTES  
February 6, 2024**

**CALL TO ORDER**

Chairman Chad Leese called the Tuesday, February 6, 2024, Regular Meeting of the Board of Supervisors to order at 7:00 PM in the meeting room of the Township, 8848 Jonestown Road, Grantville, PA followed by the Pledge of Allegiance. An Executive Session was held tonight beginning at 6:30 PM until 6:55 PM to discuss active and potential litigation.

Chairman Leese stated that the meetings are audio taped. The tapes are strictly for the use of the Recording Secretary for clarification during preparation of the minutes. The Public Guidelines of Decorum require all individuals wishing to make public comments do so at the microphone and state their name and address.

**IN ATTENDANCE:**

**SUPERVISORS:**

Chad Leese, Chairman  
Rebecca Oller, Vice-Chairperson  
Tina Hastie  
Keith Espenshade  
George Rish

**ALSO PRESENT:**

Nicholas Yingst, Township Manager  
Luke Gibson, Township Solicitor-Salzmann Hughes  
Bryan Ziegler, Public Works Director  
Sharon Umberger, Recording Secretary

**SPECIAL ORDER**

**Acceptance of George Rish's resignation as Township Auditor**

Mr. Yingst provided George Rish's resignation letter from his position as Township Auditor on January 16, 2024, the date he was appointed as a Township Supervisor. This resignation was necessary as these two positions may not be held simultaneously. Mr. Yingst noted that Mr. Rish also submitted the necessary paperwork (ethics form and oath of office) for the Supervisor position.

Mrs. Oller made a motion to accept the January 16, 2024 resignation of George Rish as a Township Auditor. Mr. Espenshade seconded. **Motion carried 4-0-1 with Mr. Rish abstaining from the vote.**

**Revisiting Township Supervisor liaison assignments**

At its January 2, 2024 Reorganization Meeting, the Board of Supervisors established liaison assignments. As those assignments were made with only four of the five members of the Board, the Supervisors considered whether to assign one or more appointments to Mr. Rish.

After a brief discussion, Mrs. Hastie made a motion changing the Township Supervisor liaison assignment for Public Safety to Mr. Rish, who replaces Mrs. Oller. Mrs. Oller seconded the motion. **Motion carried 5-0.**

**APPROVAL OF MEETING MINUTES FOR JANUARY 16, 2024**

Mrs. Hastie made a motion to approve the regular meeting minutes from January 16, 2024. Mrs. Oller seconded the motion. **Motion carried 4-0-1 with Mr. Rish abstaining due to the fact he was not a Supervisor at that time.**

**TREASURER'S REPORT**

	Invoices due and paid 01/17/24-01/31/24	01/31/24 Invoices for Consideration on 02/06/24
General Fund	\$ 37,801.22	\$ 65,688.54
Fire Fund	\$ 0	\$ 0
Liquid Fuels Fund	\$ 0	\$ 2,871.71
Street Light Fund	\$ 0	\$ 177.16
Stormwater Fund	\$ 0	\$ 4,215.50
Total	\$ 37,801.22	\$ 72,952.91
Total Checks Written	01/17/24-02/06/24	\$ 110,754.13

**Approval of Invoices:** Mrs. Hastie made a motion to approve the invoices as presented from January 17, 2024, through February 6, 2024. Mrs. Oller seconded the motion. Motion carried 5-0.

**CORRESPONDENCE:** None

**REPORTS:**

**Public Works Report:** Mr. Ziegler shared the CAPCOG bidding results for 2024 Paving Projects. The lowest paving bid came in approximately \$32,000 under the budget projection at \$952,853.50 and that bid may be considered for Supervisor ratifications once CAPCOG approves it. On East Caren Drive at the end of road turnaround, there is a Met-Ed guide wire that was installed on the Township right of way. Until this issue is resolved, the paving of the turnaround may be delayed. Mr. Ziegler informed the Supervisors that there was a copper thief at the Nature Park and this time the main power line that went to the pavilion was taken, leaving the pavilion with no electricity. Mr. Ziegler noted that repairs to Township equipment and trucks have become very expensive. A turbo charger went out on the 10-year-old Freightliner truck which cost \$7,500 to have it replaced.

**Manager's Report:** Mr. Yingst attended the Dauphin County Tax Collection Committee (DCTCC) meeting and gave a few updates: the reorganization meeting elected the same officers as in 2023, Keystone Collections Group collected an all-time high \$148 million in earned income tax for the DCTCC which is an 8% increase from 2022, the DCTCC is accepting RFPs to fill its Solicitor vacancy, and the biggest item before the DCTCC in 2024 will be renewing the contract with Keystone Collections Group for the next five years. Mr. Yingst prepared the first reimbursement request for the engineering costs for the Green Light-Go grant. He shared that he had reviewed the Township directory and spring newsletter and provided articles and editorial comments for same. He drafted and revised a position description and advertisement for the proposed second Wastewater Treatment Facilities Operator with input from Bryan Ziegler, Curt Cassel, the Municipal Authority, and the Board of Supervisors. The onsite portion of the 2023 financial audit has wrapped up and he anticipates the audited financial report in a few weeks and Boyer & Ritter will have a representative present at the first Board of Supervisors meeting in March to review.

**Solicitor's Report:** The Solicitor had no standalone report.

**Grantville Volunteer Fire Company Report:** Chief Saul Schmolitz submitted the GVFC monthly reports. He shared members completed hazmat training and CPR refreshers. There were seventeen members attending Rapid Intervention Team (RIT) training where firefighters are assigned for rapid deployment to rescue lost or trapped members when there is an initial report of a structure fire. Mrs. Oller commended Chief Schmolitz for attending 65.65% of the 262 incidents in 2023, with John Wolfgang Jr. at 58.78% and Dhyey Patel at 56.11%. The reports showed an average response time of 10 minutes 41 seconds from dispatch to arrival, and an average turnout time of 4 minutes 52 seconds from dispatch to enroute. Mrs. Hastie had questions about the fire company's communication with PAWS regarding its lease and requested which representative at PAWS was contacted.

Grant Garland, GVFC President, provided the 2024 Budget and Marsha Hoy's financial reports that show the closeout of the 2023 Fund Drive and other fundraising closeouts. There were 2,278 mailers in 2023 with a return of 346 resulting in contributions of \$35,960. A meeting with the Fund Drive mailer company is scheduled to get started on the 2024 mailer. They are working on the replacement of safety equipment items for the \$100,000 Dauphin County Gaming Grant and have modified items on the list, but all items are under the category of safety equipment and meet the intent of the grant. The MOU committee will shortly be providing any thoughts or concerns on the draft MOU.

**Fort Indiantown Gap:** Alan McCord from the FTIG training center was present and provided an update on two incidents that occurred at FTIG in the past month. He shared that David Weisnicht, who previously provided the FTIG updates to the Board, is retiring this year. No training was scheduled for February 2024. The current FTIG construction project of a new waterline installation and testing of 25,000 linear feet of a water main is 95% complete despite delays due to bad weather. He noted that there are many employment opportunities for civilian personnel.

**South Central Emergency Medical Services (EMS):** Jason Campbell, Chief and CEO of SCEMS, was present and provided a written report. There were 651 calls in 2023, however only 386 were billable, 265 were nonbillable when the response does not necessitate transport to a medical facility. SCEMS has nine ambulances with three advanced life support squads. Two ambulances were purchased in the last six months, and range in cost from \$225,000-\$250,000 unloaded-without equipment. In December 2023, there were 59 calls with an average response time of 8.2 minutes.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Proposed ordinance establishing a 30 mile per hour speed limit on South Mill Road**

The Board of Supervisors authorized the advertising of the proposed ordinance on January 16. The public notice and ordinance were posted at the Township Building and on the Township website on January 17 and was advertised in *The Hummelstown Sun* on January 25.

Mrs. Hastie made a **motion to adopt Ordinance No. 2024-01 establishing a 30 MPH speed limit on South Mill Road as advertised.** Mrs. Oller seconded the motion. **Motion carried 5-0.**

**Wastewater management facilities maintenance agreement for parcel 25-007-010**

No action recommended at present due to waiting on information from the developer.

**Proposed resolution for Hanover Logistics 1&2 sewage facilities planning module**

The Hanover Logistics 1&2 sewage facilities planning module required public notice that the module was available for review and comment 30 days prior to the BOS approving the module for submission to DEP for its review. No comments were received. The Municipal Authority Engineer determined that there is adequate sanitary sewer capacity for this project and would not cause the wastewater treatment plant's NPDES permit to be exceeded by it.

Mrs. Oller made a **motion adopting Resolution No. 2024-9, as presented, adopting and submitting the Hanover Logistics 1&2 sewage facilities planning module to DEP for review and approval.** Mr. Rish seconded the motion. **Motion carried 5-0.**

#### **Settlement agreement for Solar Renewable Energy land use appeal**

A proposed settlement regarding the Solar Renewable Energy, LLC land use appeal was provided to the Board of Supervisors. The identified parcels in the agreement will have baseline water testing and annual water testing for four years. The agreement also provides a decommission plan for the panels, panels will not interfere with fire company response, screening around the perimeter greater than 10 feet, and the settlement will approve the land development plan.

Mrs. Hastie made a **motion adopting the settlement agreement with Solar Renewable Energy, LLC as presented.** Mrs. Oller seconded the motion. **Motion carried 4-0-1 with Mr. Rish abstaining because he was not a Supervisor at the time of the plan review.**

#### **Proposal for replacing firewalls and network switches**

The 2024 budget allocated \$16,000 to replace the firewalls and network switches. Team CPT is a COSTARS vendor, and the quote it provided came in under budget at \$12,648.

Chairman Leese made a **motion approving the Team CPT proposal for replacing the firewalls at the Township Building and Public Works Building, as well as replacing two network switches at the Township Building at a cost of \$12,648.** Mrs. Hastie seconded the motion. **Motion carried 5-0.**

#### **2024 Township directory review and approval**

Art Communication Systems of Harrisburg was by far the lowest of the three quotes obtained for the printing and mailing of the Township directory.

Mrs. Oller made a **motion to authorize submitting the 2024 Township directory to Art Communications Systems for printing 2,400 copies at a cost of \$2,169 and mailing 2,283 copies at an estimated cost of \$639.24.** Mrs. Hastie seconded the motion. **Motion carried 5-0.**

#### **Quarterly newsletter review and approval**

Art Communication Systems was the lowest price at \$1,754 for print production out of the 5 quotes received from local print companies.

Mrs. Oller made a **motion to select Art Communications Systems (ACS) for all our 2024 newsletters and authorize submitting the Spring 2024 newsletter to ACS for printing and mail distribution.** Mrs. Hastie seconded the motion. **Motion carried 5-0.**

#### **Change order for additional concrete sidewalk by amphitheater**

The proposed sidewalk goes around the rear and side exterior of the building connecting the two dressing/storage rooms and is necessary to meet ADA requirements and receive the building code officer's approval of the site plan prepared by HRG. There was \$20,000 allocated for concrete work at the amphitheater in the 2024 budget.

Mrs. Oller made a **motion approving the change order to Recreation Resource USA for the sidewalk around the amphitheater at a cost of \$8,500.** Mrs. Hastie seconded the motion. **Motion carried 5-0.**

#### **Proposal for soffit replacement at Township Building**

Mr. Ziegler shared that the soffit at the Township Building at 8848 Jonestown Road is slowly deteriorating and \$10,000 was included in the 2024 budget for this project. Several companies were called for quotes, but Century Home Improvements was the only company that responded, and they have previously done work for the Township.

Mrs. Hastie made a **motion to approve the contract with Century Home Improvements to replace the existing soffit at the Township Building at a cost of \$8,175.** Mr. Rish seconded the motion. **Motion carried 5-0.**

**BUSINESS FROM THE PUBLIC:**

**Richard Shirk-125 Shirks Lane-**He wanted to make sure that *The Hummelstown Sun* would include the approval of the Solar Renewal Energy land development plan in its next article about the Township. The fire company mentioned the purchase of dash cams for fire apparatuses, and he clarified that the cameras would be facing forward. He talked about the intersection of Route 22/Route 743 at the Sheetz with the icy right turning lane being on a PennDOT road and that it should be PennDOT responsibility to clear the ice.

**BUSINESS FROM THE SUPERVISORS:**

**Mrs. Hastie-**She reminded everyone about the Family Valentine event at the Township.

**ADJOURNMENT:**

Mrs. Hastie made a **motion to adjourn**, seconded by Mrs. Oller. **The meeting adjourned at 8:33 PM.**

Respectfully submitted,

  
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**Sharon Umberger, Recording Secretary**